

Report of the Town Manager

April 27, 2015

1. Personnel Updates-

- a. Acting Director of Development-** Ms. Tracy Murphy, the Town Planner, has been performing an extraordinary amount of the extra workload since Gerry White's departure. I am appointing Ms. Murphy to the position of Director of Development effective this week. The action will be funded from the line items in the existing budget for Planning and Development.

Action Requested: If it would please the Board, a vote to affirm the action.

- b. Acting Public Works Director-** Ms. Wendy Stevens, the DPW Office Manager, has been performing an extraordinary amount of the extra workload since John Decline's departure. The union has recommended, and the contract allows, that Ms. Stevens be granted a temporary pay increase, to be funded from the vacant Superintendent's line item, for performing these duties. This is to my thinking all the more reasonable given my departure. The union's request is to split the difference between John and Wendy's rate. I will have that calculation for you Monday night and it is my recommendation that you affirm my intention to take this action.

Action Requested: If it would please the Board, a vote to affirm the action.

2. Financial Updates-

- a. FY16 Budget-** After all due consideration of my prepared and submitted budget a vote of approval would be in order.

Action Requested: Please vote to approve the budget.

3. Project Updates-

- a. Police Station Project-** After a review of the recently submitted filed sub-bids and general contractor's bids we are at a standstill. According to the review conducted by the project manager and architect we are approximately \$80,000 short of being able to award the contract. While it would have been possible to have negotiated negative change orders to reduce scope and cost once contracted, given that we do not have the total amount required to execute the contract that option is not available to us.

At this juncture I recommend that the Board reconvene the Police Station Review Committee to revisit scope and design issues to consider alternatives moving forward. While it is clear that we can get a police station built utilizing the courthouse and assembled parcels given how close the bids were to budget, it may be necessary to phase some of the work in order to get the department moved into the new space and then work

in the subsequent phases thereafter with any combination of Monty Tech services, Prisoner labor and staff and citizen contributions.

Action Requested: Consider reconvening the Committee.

- b. Town Solar Farm -** There was a Boston Globe article regarding our project last week.. The same article hit all of the national solar and renewables trade journals.

Action Requested: None requested

4. Miscellaneous Updates-

- a. **Town Meeting Warrant-** We will need to vote each article this evening then vote to post the warrant.

Action Requested: Vote and vote to post.