

ROSELLI, CLARK & ASSOCIATES
Certified Public Accountants

TOWN OF WINCHENDON, MASSACHUSETTS

Report on Examination of the Basic Financial Statements and
Additional Information

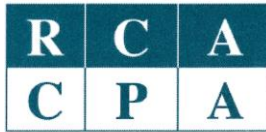
Year Ended June 30, 2020



TOWN OF WINCHENDON, MASSACHUSETTS

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INDEPENDENT AUDITORS' REPORT

The Honorable Members of the Board of Selectmen
Town of Winchendon, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the Town of Winchendon, Massachusetts, (the "Town") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and the fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of those risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the

Town as of June 30, 2020, and the respective changes in financial position where applicable and cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and the schedules listed under the required supplementary information section in the accompanying table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated January 25, 2021 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Roselli Clark & Associates

Roselli, Clark & Associates
Certified Public Accountants
January 25, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

As the management of the Town of Winchendon, Massachusetts (the "Town"), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2020.

Financial Highlights

- Fiscal 2020 can be characterized as a year that was dealt with many financial challenges due to the emergence of the novel coronavirus, COVID-19. Reaching the United States west coast in January of 2020, the virus spread to pandemic proportions nationally; quickly spreading and reaching Massachusetts in late February. The strength in transmission of the virus forced lock downs of businesses, schools, restaurants and all non-essential activity in many states including Massachusetts. These lockdowns essentially brought most economic activity to a halt as its impact was felt globally. Despite this, the Town was able to navigate through these challenges and end up with a relatively positive outcome. This was leveraged mostly in part to a strong first three quarters of the year bolstered by reserves the Town has accumulated. In addition, the Town was the beneficiary of grants created to assist communities during this very challenging time. Its impact on fiscal 2021 is yet to be determined however the impact to fiscal 2020 is included in various areas of this Management Discussion and Analysis.
- The assets and deferred outflows of resources of the Town were in deficit to its liabilities and deferred inflows of resources at the close of the most recent fiscal year by about \$0.7 million (*total net position*), which was consistent with the prior year. Both governmental and business-type activities were relatively flat on the year.
- As of the close of the current fiscal year, the Town's governmental funds balance sheet reported a combined ending fund balance of approximately \$8.3 million which is approximately \$1.2 million greater than the prior year. A detailed discussion of this reduction is summarized later in the management discussion and analysis.
- The Town's total long-term debt decreased by about \$1.3 million during the current fiscal year due to regular scheduled debt payments.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, similar to private-sector business. The *statement of net position* presents information on all of the Town's assets, liabilities, and deferred inflows/outflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave.)

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, highways and streets, sanitation, education, community development, health and human services, culture and recreation, fringe benefits, and debt service. The business-type activities of the Town include its water, sewer and transfer station operations.

Fund Financial Statements – A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds distinguish fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts are reported in the following classifications:

- Restricted—amounts constrained by external parties, constitutional provision, or enabling legislation.
- Committed—amounts constrained by a government using its highest level of decision-making authority.
- Assigned—amounts a government intends to use for a particular purpose.
- Unassigned—amounts that are not constrained at all will be reported in the general fund.

Governmental Funds – *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions.

Reconciliations are provided in the financial statements to facilitate this comparison. The Town maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund. Data from the other governmental funds are combined into a single, aggregated presentation.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. This schedule has

been prepared as required supplementary information and can be found along with the corresponding notes after the footnotes to the financial statements.

Proprietary Funds – The Town maintains two types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses an enterprise fund to account for its water, sewer and transfer station enterprises.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, sewer and transfer station enterprise funds.

Fiduciary Funds – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town’s own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Discretely Presented Component Unit– The Winchendon Redevelopment Authority (“WRA”) is presented in a separate column to emphasize that it is legally separate from the Town, but is included because the Town is financially accountable for, and can impose its will on, the organization. The WRA is organized under Massachusetts state law with the authority to administer the Town’s redevelopment activities.

The WRA is managed by a five member board, of which four members are appointed by the Town Manager without restriction. The fifth member is appointed by the Governor of the Commonwealth of Massachusetts upon recommendation of the Town Manager.

Notes to the Financial Statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide Financial Analysis

The condensed statement of net position is as follows:

	Governmental Activities		Business-Type Activities		Total	
	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019
<u>Assets</u>						
Current and other assets	\$ 13,733,617	\$ 11,939,345	\$ 4,558,080	\$ 4,953,429	\$ 18,291,697	\$ 16,892,774
Capital assets, net	27,300,398	26,294,695	16,492,684	17,031,472	43,793,082	43,326,167
Total assets	41,034,015	38,234,040	21,050,764	21,984,901	62,084,779	60,218,941
<u>Deferred outflows of resources</u>	8,526,028	4,365,298	153,961	78,832	8,679,989	4,444,130
<u>Liabilities</u>						
Long-term liabilities	57,859,292	50,948,825	5,327,267	6,230,240	63,186,559	57,179,065
Other liabilities	2,601,321	2,119,887	355,288	178,359	2,956,609	2,298,246
Total liabilities	60,460,613	53,068,712	5,682,555	6,408,599	66,143,168	59,477,311
<u>Deferred inflows of resources</u>	5,221,535	5,751,991	94,292	103,869	5,315,827	5,855,860
<u>Net Position</u>						
Net investment in capital assets	24,557,739	23,259,227	12,107,794	11,611,720	36,665,533	34,870,947
Restricted	3,204,208	3,213,058	-	-	3,204,208	3,213,058
Unrestricted	(43,884,052)	(42,693,650)	3,320,084	3,939,545	(40,563,968)	(38,754,105)
Total Net Position (deficit)	<u>\$ (16,122,105)</u>	<u>\$ (16,221,365)</u>	<u>\$ 15,427,878</u>	<u>\$ 15,551,265</u>	<u>\$ (694,227)</u>	<u>\$ (670,100)</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The assets and deferred outflows of resources of the Town were in deficit to its liabilities and deferred inflows of resources at the close of the most recent fiscal year by almost \$0.7 million (*total net position*).

The largest portion (approximately \$36.7 million of the Town's net position reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position (approximately \$3.2 million) represents resources that are subject to external restrictions on how they may be used.

The remainder, unrestricted, represents a deficit balance primarily due to the recognition of net pension and net other postemployment benefit liabilities. The Town does not have a funding mechanism in place for its net other postemployment benefit liability, therefore we expect this deficit to exist for the foreseeable future. The condensed statement of changes in net position is as follows:

	Governmental Activities		Business-Type Activities		Total	
	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019	June 30, 2020	June 30, 2019
<u>Revenues</u>						
Program revenues:						
Charges for services	\$ 1,640,599	\$ 1,869,023	\$ 2,205,549	\$ 1,867,802	\$ 3,846,148	\$ 3,736,825
Operating grants and contributions	19,217,066	17,911,008	90,129	139,753	19,307,195	18,050,761
Capital grants and contributions	1,505,665	1,410,657	-	-	1,505,665	1,410,657
General revenues:						
Property taxes	12,899,140	11,882,222	-	-	12,899,140	11,882,222
Intergovernmental	1,737,312	3,044,297	-	-	1,737,312	3,044,297
Other	1,623,571	1,693,076	79,693	63,237	1,703,264	1,756,313
Total Revenues	38,623,353	37,810,283	2,375,371	2,070,792	40,998,724	39,881,075
<u>Expenses</u>						
General government	2,620,060	1,705,658	-	-	2,620,060	1,705,658
Public safety	5,060,259	2,813,476	-	-	5,060,259	2,813,476
Education	26,791,656	12,968,083	-	-	26,791,656	12,968,083
Public works	2,096,206	1,171,303	-	-	2,096,206	1,171,303
Health and human services	903,045	777,622	-	-	903,045	777,622
Culture and recreation	482,539	337,357	-	-	482,539	337,357
Community development	66,843	609,484	-	-	66,843	609,484
Debt service	119,737	123,214	-	-	119,737	123,214
Water	-	-	1,165,456	1,028,527	1,165,456	1,028,527
Sewer	-	-	1,514,975	1,205,595	1,514,975	1,205,595
Transfer station	-	-	202,075	133,726	202,075	133,726
Total Expenses	38,140,345	20,506,197	2,882,506	2,367,848	41,022,851	22,874,045
Change in net position before transfers	483,008	17,304,086	(507,135)	(297,056)	(24,127)	17,007,030
Transfers	(383,748)	(262,470)	383,748	262,470	-	-
Change in net position	99,260	17,041,616	(123,387)	(34,586)	(24,127)	17,007,030
Net position, beginning of year	(16,221,365)	(33,262,981)	15,551,265	15,585,851	(670,100)	(17,677,130)
Net position, end of year	\$ (16,122,105)	\$ (16,221,365)	\$ 15,427,878	\$ 15,551,265	\$ (694,227)	\$ (670,100)

Governmental Activities – Net position in governmental activities is consistent with the prior year.

Total revenues increased about \$0.8 million over the prior year.

Intergovernmental revenues make up the largest portion of the Town's total revenue at approximately 58% and property taxes makes up the next largest at just over 33%. These were both consistent on a percentage basis with the prior year. No other revenues exceed 10% of the Town's total revenues.

The Town's total expenses were \$17.6 million higher than the prior year due to negative OPEB expense in the prior year. This resulted due to a significant change in the manner in which the OPEB liability is calculated which resulted in a one-time credit to OPEB expense.

The Town's largest expense category is education, which the Town continues to devote substantial resources. Education expenses totaled approximately 70.2% of total fiscal year expenses. Public Safety expenses were 13.3% of total expenses. No other expense categories were greater than 10% of total expenses.

Business-Type Activities – Major revenue sources consist of revenue from user charges, which were slightly higher by type with the prior year.

Water, sewer and transfer station expenses represented 40.3%, 52.6% and 7.0% of total fiscal year 2020 business-type activities expenses, respectively. Overall expenses were higher than the prior year due in part to negative OPEB expense in the prior year and the sewer department outsourcing plant management as discussed above.

Overall operations for the Business-Type Activities decreased approximately \$0.1 million as compared to the prior year.

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds – The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the close of the current fiscal year, the Town's governmental funds balance sheet reflected a combined ending fund balance of over \$8.3 million; about \$1.2 million higher than the prior year.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund was approximately \$3.5 million, while total fund balance was approximately \$4.2 million. The increase of almost \$0.4 million from the prior year was due to the positive operations.

The capital projects major fund had a fund balance of almost \$0.5 million. This was due to library construction subsidized by short term notes. The aggregate nonmajor funds had a restricted fund balance of almost \$3.3 million and nonspendable fund balances of over \$0.3 million, which were consistent with the prior year.

Proprietary Funds – The Town’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. At June 30, 2020, net position of the water and sewer enterprise funds were approximately \$5.9 million and \$9.7 million, respectively and the transfer station enterprise fund had a deficit fund balance almost \$0.1 million.

General Fund Budgetary Highlights

Differences between the original budget and the final amended budget was an increase of approximately 1.1 million or 3.6%. The schedule of budgetary information is provided as *Required Supplementary Information*.

Capital Asset and Debt Administration

Capital Assets – The Town’s investment in capital assets for its governmental and business-type activities totaled approximately \$27.3 million and \$16.5 million, respectively. Governmental activities increased approximately \$1.0 million as asset additions exceeded depreciation. Business-type activities decreased approximately \$0.5 million as depreciation exceeded asset additions.

The Town has undergone significant capital improvements over the past several years, particularly to its water infrastructure. A significant portion of these improvements were funded with reimbursements from grants provided by the federal government and the Commonwealth of Massachusetts. In addition, more recently, the Town constructed a new police station and performed highway road work and is currently renovating its Library.

Additional information on the Town capital assets can be found in Note III. Subsection C of this report.

Long-term Debt – At June 30, 2020, the Town had total debt outstanding of over \$7.1 million, which represents a decrease of approximately \$1.3 million from the prior year. This was a result of regular scheduled paybacks of \$1.3 million. At June 30, 2020, the Town had over \$2.7 million in general obligation bonds of governmental activities and almost \$4.4 million in general obligation bonds and notes of business-type activities.

The Town will receive reimbursements for a portion of any principal payback of debt issued through agreements with the Massachusetts Clean Water Trust MCWT. The Town expects to receive approximately \$0.7 million of principal and over \$0.1 million of interest in aggregate over the next ten years.

State law permits a Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being “inside the debt limit.” In addition, a Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being “outside the debt limit.” The Town’s legal debt margin as of June 30, 200 was approximately \$38.8 million based on an equalized valuation of approximately \$776 million.

The Town also holds a proportionate share of debt of other governmental units that provide services within the Town’s boundaries. The debt service from such arrangements is assessed annually to the Town.

Additional information on the Town’s debt can be found in Notes III. Subsections E. and F. of this report.

Economic Factors and Next Year's Budgets and Rates

- The Town's unemployment rate remains stable, however unemployment rates throughout the Commonwealth and the Nation are near historic highs due to the layoffs imposed as part of the COVID-19 pandemic.
- The Town's real estate tax base is made up predominantly of residential taxes, which in 2021 represents approximately 89% of the entire levy. The Town relies to a lesser, but still moderate, extent on its commercial, industrial and personnel property real estate tax base which comprise the remainder of the levy. In addition, Chapter 580 of the Acts of 1980, more commonly referred to as proposition 2 ½, limits the Town's ability to increase taxes in any one year by more than 2 ½% of the previous year's tax levy.
- The Town relies heavily on intergovernmental receipts from the Commonwealth of Massachusetts. \$14.2 million is anticipated for fiscal 2021 before offsets and State and County charges. This represents almost 50% of the Town's operating budget in the general fund.
- The Town set its tax rate on November 4, 2020 for fiscal year 2021.

All of the above were considered when the Town authorized its budget for fiscal year 2021 at Town Meeting in held in September 2021.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Office of the Town Manager, Town Hall, 109 Front Street, Winchendon, Massachusetts 01475.

TOWN OF WINCHENDON, MASSACHUSETTS

STATEMENT OF NET POSITION
JUNE 30, 2020

	Primary Government			Component Unit
	Governmental Activities	Business-Type Activities	Total	Winchendon Redevelopment Authority
Assets				
Cash and cash equivalents	\$ 8,113,047	\$ 1,082,894	\$ 9,195,941	\$ 79,839
Investments	2,201,003	-	2,201,003	-
Receivables, net:				
Property taxes	2,047,018	-	2,047,018	-
Motor vehicle excise	328,944	-	328,944	-
User fees	-	824,661	824,661	-
Betterments	-	1,943,611	1,943,611	-
Departmental and other	445,596	-	445,596	-
Intergovernmental	598,009	706,914	1,304,923	-
Assets held for development	-	-	-	1,017,056
Capital assets not being depreciated	1,853,761	26,735	1,880,496	-
Capital assets, net of accumulated depreciation	25,446,637	16,465,949	41,912,586	-
Total Assets	41,034,015	21,050,764	62,084,779	1,096,895
Deferred Outflows of Resources:				
Related to net other postemployment liability	6,809,114	122,954	6,932,068	-
Related to net pension liability	1,716,914	31,007	1,747,921	-
Total Deferred Outflows of Resources	8,526,028	153,961	8,679,989	-
Liabilities:				
Warrants and accounts payable	1,219,096	269,835	1,488,931	-
Unearned revenue	708,313	-	708,313	-
Other liabilities	57,952	-	57,952	-
Bond anticipation notes payable	615,960	85,453	701,413	-
Noncurrent liabilities:				
Due within one year	613,234	858,743	1,471,977	-
Due in more than one year	57,246,058	4,468,524	61,714,582	-
Total Liabilities	60,460,613	5,682,555	66,143,168	-
Deferred Inflows of Resources:				
Related to net other postemployment liability	3,696,864	66,756	3,763,620	-
Related to net pension liability	1,524,671	27,536	1,552,207	-
Total Deferred Inflows of Resources	5,221,535	94,292	5,315,827	-
Net Position				
Net Investment in capital assets	24,557,739	12,107,794	36,665,533	-
Restricted for:				
Nonexpendable permanent funds	339,159	-	339,159	-
Expendable permanent funds	280,879	-	280,879	-
Federal and State grants	1,741,571	-	1,741,571	-
Gifts and donations	842,599	-	842,599	-
Other purposes	-	-	-	1,096,895
Unrestricted	(43,884,052)	3,320,084	(40,563,968)	-
Total Net Position	\$ (16,122,105)	\$ 15,427,878	\$ (694,227)	\$ 1,096,895

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2020

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Primary Government Total	Component Unit Winchendon Redevelopment Authority
<u>Primary Government</u>								
Governmental activities:								
General government	\$ 2,620,060	\$ 716,404	\$ 349,890	\$ -	\$ (1,553,766)		\$ (1,553,766)	
Public safety	5,060,259	693,444	422,251	310,287	(3,634,277)		(3,634,277)	
Education	26,791,656	149,385	17,832,578	180,000	(8,629,693)		(8,629,693)	
Public works	2,096,206	26,727	29,163	733,478	(1,306,838)		(1,306,838)	
Health and human services	903,045	54,639	507,216	20,000	(321,190)		(321,190)	
Culture and recreation	482,539	-	31,326	261,900	(189,313)		(189,313)	
Community development	66,843	-	44,642	-	(22,201)		(22,201)	
Interest expense	119,737	-	-	-	(119,737)		(119,737)	
Total governmental activities	38,140,345	1,640,599	19,217,066	1,505,665	(15,777,015)		(15,777,015)	
<u>Business-type activities:</u>								
Water	1,165,456	963,402	4,964	-		\$ (197,090)	(197,090)	
Sewer	1,514,975	986,931	85,165	-		(442,879)	(442,879)	
Transfer station	202,075	255,216	-	-		53,141	53,141	
Total business-type activities	2,882,506	2,205,549	90,129	-		(586,828)	(586,828)	
Total Primary Government	\$ 41,022,851	\$ 3,846,148	\$ 19,307,195	\$ 1,505,665	(15,777,015)	(586,828)	(16,363,843)	
Component unit:								
Winchendon Redevelopment Authority	\$ 3,266	\$ 6,607	\$ -	\$ 63,800				\$ 67,141
<u>General Revenues:</u>								
					12,899,140	-	12,899,140	-
					1,290,899	-	1,290,899	-
					1,737,312	-	1,737,312	-
					169,652	-	169,652	-
					163,020	-	163,020	64
					-	79,693	79,693	-
					(383,748)	383,748	-	-
Total general revenues and transfers					15,876,275	463,441	16,339,716	64
Change in Net Position					99,260	(123,387)	(24,127)	67,205
<u>Net Position:</u>								
Beginning of year					(16,221,365)	15,551,265	(670,100)	1,029,690
End of year					\$ (16,122,105)	\$ 15,427,878	\$ (694,227)	\$ 1,096,895

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020**

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Assets				
Cash and cash equivalents	\$ 3,485,235	\$ 1,084,877	\$ 3,542,935	\$ 8,113,047
Investments	1,637,897	-	563,106	2,201,003
Receivables, net of allowance for uncollectibles:				
Property taxes	2,047,018	-	-	2,047,018
Motor vehicle excise	328,944	-	-	328,944
Departmental and other	440,679	-	4,917	445,596
Intergovernmental	36,974	-	561,035	598,009
Total Assets	<u>7,976,747</u>	<u>1,084,877</u>	<u>4,671,993</u>	<u>13,733,617</u>
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u><u>\$ 7,976,747</u></u>	<u><u>\$ 1,084,877</u></u>	<u><u>\$ 4,671,993</u></u>	<u><u>\$ 13,733,617</u></u>
Liabilities				
Warrants and accounts payable	\$ 879,671	\$ 137	\$ 339,288	\$ 1,219,096
Unearned revenue	-	-	708,313	708,313
Other liabilities	57,952	-	-	57,952
Bond anticipation notes payable	-	615,960	-	615,960
Total Liabilities	<u>937,623</u>	<u>616,097</u>	<u>1,047,601</u>	<u>2,601,321</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	2,047,018	-	-	2,047,018
Unavailable revenue - excise taxes	328,944	-	-	328,944
Unavailable revenue - other	440,679	-	4,917	445,596
Total Deferred Inflows of Resources	<u>2,816,641</u>	<u>-</u>	<u>4,917</u>	<u>2,821,558</u>
Fund Balances				
Nonspendable	-	-	339,159	339,159
Restricted	534,487	1,070,937	3,280,316	4,885,740
Assigned	216,005	-	-	216,005
Unassigned:				
General stabilization	1,153,880	-	-	1,153,880
Other	2,318,111	(602,157)	-	1,715,954
Total Fund Balances	<u>4,222,483</u>	<u>468,780</u>	<u>3,619,475</u>	<u>8,310,738</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u><u>\$ 7,976,747</u></u>	<u><u>\$ 1,084,877</u></u>	<u><u>\$ 4,671,993</u></u>	<u><u>\$ 13,733,617</u></u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION
JUNE 30, 2020**

	<u>Total</u>
Total Governmental Fund Balances	\$ 8,310,738
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	27,300,398
Other long-term assets are not available to pay for current-period expenditures and, therefore, are reported as unavailable revenue in the funds.	2,821,558
Deferred outflows and inflows of resources to be recognized in future years' expense are not available resources and, therefore, are not reported in the funds:	
Deferred outflows related to net other postemployment liability	6,809,114
Deferred inflows related to net other postemployment liability	(3,696,864)
Deferred outflows related to net pension liability	1,716,914
Deferred inflows related to net pension liability	<u>(1,524,671)</u>
Net effect of reporting deferred outflows and inflows of resources	3,304,493
Long-term liabilities are not due and payable in the current period and therefore, are not reported in the government funds:	
Bonds and notes payable	(2,742,659)
Landfill monitoring	(297,000)
Capital leases payable	(126,715)
Compensated absences	(1,028,002)
Net pension liability	(22,534,762)
Net other postemployment benefits liability	<u>(31,130,154)</u>
Net effect of reporting long-term liabilities	<u>(57,859,292)</u>
Net Position of Governmental Activities	<u><u>\$ (16,122,105)</u></u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FISCAL YEAR ENDED JUNE 30, 2020**

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 12,640,009	\$ -	\$ -	\$ 12,640,009
Intergovernmental	17,515,627	-	3,798,325	21,313,952
Motor vehicle and other excises	1,252,043	-	-	1,252,043
Departmental and other revenue	1,410,599	-	184,881	1,595,480
Licenses and permits	162,067	-	-	162,067
Penalties and interest on taxes	169,652	-	-	169,652
Fines and forfeitures	23,353	-	-	23,353
Investment income	134,877	-	28,143	163,020
Contributions and donations	-	-	1,332,708	1,332,708
Total Revenues	<u>33,308,227</u>	<u>-</u>	<u>5,344,057</u>	<u>38,652,284</u>
Expenditures:				
Current:				
General government	1,617,643	-	351,181	1,968,824
Public safety	3,055,123	778,365	390,495	4,223,983
Education	19,238,668	116	2,458,849	21,697,633
Public works	1,123,266	414,071	756,916	2,294,253
Health and human services	628,929	9,600	98,154	736,683
Culture and recreation	208,865	33,436	272,345	514,646
Community development	-	-	66,843	66,843
Pension and fringe benefits	3,797,918	-	-	3,797,918
State and county assessments	1,273,953	-	-	1,273,953
Debt service:				
Principal	458,314	-	-	458,314
Interest	119,737	-	-	119,737
Total Expenditures	<u>31,522,416</u>	<u>1,235,588</u>	<u>4,394,783</u>	<u>37,152,787</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,785,811</u>	<u>(1,235,588)</u>	<u>949,274</u>	<u>1,499,497</u>
Other Financing Sources (Uses)				
Proceeds from capital leases	-	60,515	-	60,515
Transfers in	460,418	1,928,119	-	2,388,537
Transfers out	(1,828,060)	(5,881)	(938,344)	(2,772,285)
Total Other Financing (Uses) Sources	<u>(1,367,642)</u>	<u>1,982,753</u>	<u>(938,344)</u>	<u>(323,233)</u>
Net Change in Fund Balances	418,169	747,165	10,930	1,176,264
Fund Balances - Beginning of year	<u>3,804,314</u>	<u>(278,385)</u>	<u>3,608,545</u>	<u>7,134,474</u>
Fund Balances - End of year	<u>\$ 4,222,483</u>	<u>\$ 468,780</u>	<u>\$ 3,619,475</u>	<u>\$ 8,310,738</u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FISCAL YEAR ENDED JUNE 30, 2020**

Net Change in Fund Balances - Total Governmental Fund Balances **\$ 1,176,264**

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The net amounts are reflected here as reconciling items:

Capital outlays	2,567,813	
Depreciation expense	(1,562,110)	
Net effect of reporting capital assets		1,005,703

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither has any effect on net position. Also governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are unavailable and amortized in the Statement of Activities. The net amounts are reflected here as reconciling items:

Repayments of debt	292,809	
Net effect of reporting long-term debt		292,809

Revenues in the Statement of Activities that do not provide current financial resources are not available in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. The amount presented represents the net difference between years. 136,576

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Landfill monitoring	27,000	
Compensated absences	(45,688)	
Capital lease obligations	119,343	
Related to net pension liability	(987,547)	
Related to net other postemployment liability	(1,625,200)	
Net effect of reporting long-term liabilities		(2,512,092)

Change in Net Position of Governmental Activities **\$ 99,260**

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2020**

	Business-Type Activities			
	Water	Sewer	Transfer Station	Total
Assets				
Current assets:				
Cash and cash equivalents	\$ 220,102	\$ 766,626	\$ 96,166	\$ 1,082,894
Receivables (net):				
User charges	389,452	435,209	-	824,661
Betterments	-	99,059	-	99,059
Intergovernmental	-	205,594	-	205,594
Total current assets	609,554	1,506,488	96,166	2,212,208
Noncurrent assets:				
Receivables (net):				
Betterments	-	1,844,552	-	1,844,552
Intergovernmental	-	501,320	-	501,320
Land	16,385	10,350	-	26,735
Capital assets (net of depreciation)	7,137,866	9,328,083	-	16,465,949
Total noncurrent assets	7,154,251	11,684,305	-	18,838,556
Total Assets	7,763,805	13,190,793	96,166	21,050,764
Deferred Outflows of Resources:				
Related to net other postemployment liability	15,264	80,322	27,368	122,954
Related to net pension liability	3,845	20,258	6,904	31,007
Total Deferred Outflows of Resources	19,109	100,580	34,272	153,961
Liabilities				
Current liabilities:				
Warrants and accounts payable	178,070	79,948	11,817	269,835
Bond anticipation notes payable	85,453	-	-	85,453
Bonds and notes payable	53,885	804,858	-	858,743
Total current liabilities	317,408	884,806	11,817	1,214,031
Noncurrent liabilities:				
Net other postemployment benefits liability	69,786	367,218	125,121	562,125
Net pension liability	50,472	265,895	90,620	406,987
Bonds and notes payable	1,466,688	2,032,724	-	3,499,412
Total noncurrent liabilities	1,586,946	2,665,837	215,741	4,468,524
Total Liabilities	1,904,354	3,550,643	227,558	5,682,555
Deferred Inflows of Resources:				
Related to net other postemployment liability	8,288	43,609	14,859	66,756
Related to net pension liability	3,415	17,990	6,131	27,536
Total Deferred Inflows of Resources	11,703	61,599	20,990	94,292
Net Position				
Net Investment in capital assets	5,617,293	6,490,501	-	12,107,794
Restricted	249,564	3,188,630	(118,110)	3,320,084
Total Net Position	\$ 5,866,857	\$ 9,679,131	\$ (118,110)	\$ 15,427,878

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
PROPRIETARY FUNDS**

FISCAL YEAR ENDED JUNE 30, 2020

	Business-Type Activities			
	Water	Sewer	Transfer Station	Total
Operating Revenues:				
Charges for services	\$ 963,402	\$ 986,931	\$ 255,216	\$ 2,205,549
Other	32,708	44,481	-	77,189
Total Operating Revenues	996,110	1,031,412	255,216	2,282,738
Operating Expenses:				
Operating costs	882,147	1,072,843	202,075	2,157,065
Depreciation	239,263	320,476	-	559,739
Total Operating Expenses	1,121,410	1,393,319	202,075	2,716,804
Operating Income (Loss)	(125,300)	(361,907)	53,141	(434,066)
Nonoperating Revenues (Expenses):				
Intergovernmental	4,964	85,165	-	90,129
Betterments	-	2,504	-	2,504
Interest expense	(44,046)	(121,656)	-	(165,702)
Total Nonoperating Revenues (Expenses)	(39,082)	(33,987)	-	(73,069)
Income (Loss) Before Capital Contributions and Transfers	(164,382)	(395,894)	53,141	(507,135)
Transfers				
Transfers (net)	170,583	213,165	-	383,748
Change in Net Position	6,201	(182,729)	53,141	(123,387)
Total Net Position - Beginning of Year	5,860,656	9,861,860	(171,251)	15,551,265
Total Net Position - End of Year	<u><u>\$ 5,866,857</u></u>	<u><u>\$ 9,679,131</u></u>	<u><u>\$ (118,110)</u></u>	<u><u>\$ 15,427,878</u></u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FISCAL YEAR ENDED JUNE 30, 2020

	Business-Type Activities			
	Water	Sewer	Transfer Station	Total
Cash Flows from Operating Activities:				
Receipts from users	\$ 848,585	\$ 784,230	\$ 255,216	\$ 1,888,031
Other income	32,708	44,481	-	77,189
Payments to employees	(202,694)	(11,204)	(35,252)	(249,150)
Payments to vendors	(545,758)	(960,952)	(149,583)	(1,656,293)
Net Cash Provided by (Used in) Operating Activities	132,841	(143,445)	70,381	59,777
Cash Flows from Noncapital Financing Activities:				
Transfers, net	170,583	213,165	-	383,748
Net Cash Provided by (Used in) Noncapital Financing Activities	170,583	213,165	-	383,748
Cash Flows from Capital and Related Financing Activities:				
Acquisition and construction of capital assets	(20,951)	-	-	(20,951)
Proceeds from capital betterments	-	290,104	-	290,104
Proceeds from capital grants	60,396	284,935	-	345,331
Payment of bond anticipation notes (net of proceeds)	(27,510)	-	-	(27,510)
Principal payments on bonds	(252,964)	(781,898)	-	(1,034,862)
Interest expense	(44,046)	(121,656)	-	(165,702)
Net Cash Provided by (Used in) Capital and Related Financing Activities	(285,075)	(328,515)	-	(613,590)
Net Change in Cash and Cash Equivalents	18,349	(258,795)	70,381	(170,065)
Cash and Cash Equivalents				
Beginning of the year	201,753	1,025,421	25,785	1,252,959
End of the year	<u>\$ 220,102</u>	<u>\$ 766,626</u>	<u>\$ 96,166</u>	<u>\$ 1,082,894</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities:				
Operating Income (Loss)	\$ (125,300)	\$ (361,907)	\$ 53,141	\$ (434,066)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
Depreciation	239,263	320,476	-	559,739
Changes in assets, deferred outflows, liabilities and deferred inflows				
Receivables (net)	(114,817)	(202,701)	-	(317,518)
Deferred outflows of resources	(9,328)	(49,079)	(16,722)	(75,129)
Deferred inflows of resources	(1,189)	(6,256)	(2,132)	(9,577)
Liabilities (net)	144,212	156,022	36,094	336,328
Net Cash Provided by (Used in) Operating Activities	<u>\$ 132,841</u>	<u>\$ (143,445)</u>	<u>\$ 70,381</u>	<u>\$ 59,777</u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS**

JUNE 30, 2020

	Private Purpose Trust Funds	Agency Funds
Assets		
Cash and cash equivalents	\$ -	\$ 380,528
Investments	460,073	-
Total Assets	460,073	380,528
Liabilities		
Warrants payable	-	54,953
Agency liabilities	-	325,575
Total Liabilities	-	380,528
Net Position		
Held in trust for other purposes	460,073	-
Total Net Position	\$ 460,073	\$ -

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2020**

	Private Purpose Trust Funds
Additions:	
Investment income	\$ 722
Contributions	19,464
Total Additions	<u>20,186</u>
Deductions:	
Education - scholarships	<u>2,320</u>
Total Deductions	<u>2,320</u>
Change in Net Position	17,866
Total Net Position - Beginning	<u>442,207</u>
Total Net Position - Ending	<u><u>\$ 460,073</u></u>

See accompanying notes to basic financial statements.

TOWN OF WINCHENDON, MASSACHUSETTS

NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2020

I. Summary of Significant Accounting Policies

The accompanying basic financial statements of the Town have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to state and local governments. GAAP is prescribed by the Governmental Accounting Standards Board (GASB), which is the primary standard-setting body for state and local governmental entities. The following is a summary of the more significant policies and practices used by the Town:

A. Reporting Entity

The Town, which is approximately forty-four square miles, is located in Worcester County and is bordered by the State of New Hampshire on its northern side. The Town was incorporated as a town in 1764. An elected five-member Board of Selectmen governs the Town and an appointed Town Manager oversees the Town's daily executive and administrative duties. Selectmen serve three-year terms. The Town provides governmental services for the territory within its boundaries, including police and fire protection, public education in grades K-12, water, sewer and solid waste services, street maintenance, parks and recreational facilities.

Component units, while separate entities, are in substance part of the governmental operations if the significance of their operations and/or financial relationship with the Town meet certain criteria including: being financially accountable, and able to impose its will; appointing a voting majority of the component units' governing body and if the potential for the component unit to provide specific financial benefits or to impose specific financial burdens on the Town.

Discretely Presented Component Unit – The Winchendon Redevelopment Authority ("WRA") is presented in a separate column to emphasize that it is legally separate from the Town, but is included because the Town is financially accountable for, and can impose its will on, the organization. The WRA is organized under Massachusetts state law with the authority to administer the Town's redevelopment activities. The WRA is managed by a five member board, of which four members are appointed by the Town Manager without restriction. The fifth member is appointed by the Governor of the Commonwealth of Massachusetts upon recommendation of the Town Manager. A stand-alone report has not been issued for the WRA as of and for the fiscal year ended June 30, 2020.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise the primary government is reported separately from the legally separate component unit for which the primary government is financially accountable.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the fiduciary funds are excluded from the government-wide

financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

Major Fund Criteria – Major funds must be reported if both of the following criteria are met:

- 1) The total assets and deferred outflow of resources, liabilities and deferred inflow of resources, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least ten percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type, and
- 2) The total assets and deferred outflow of resources, liabilities and deferred inflow of resources, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least five percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*. For the most part, the effect of interfund activity has been removed from the government-wide financial statements.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when susceptible to accrual (i.e. measurable and available). Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for interest on general long-term debt which is recognized when payment is due, certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town applies the susceptible to accrual criteria to intergovernmental revenues. In applying the susceptible to accrual concept, there are two types of revenues. In one, moneys must be expended for a specific purpose or project before any amounts will be paid to the; therefore, revenues are recognized as expenditures are incurred. In the other, moneys are virtually unrestricted and are usually revocable only for failure to comply with prescribed requirements.

These resources are reflected as revenues when cash is received, or earlier if the susceptible to accrual criteria are met. State aid is accrued as revenue in the year that the funds are appropriated by the Commonwealth.

The Town considers property tax revenues to be available if they are collected within 60 days after the end of the fiscal year and are material. Investment income associated with the current fiscal period is susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received and are recognized as revenue at that time.

The government reports the following major governmental funds:

General Fund – is the government’s primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

Town Capital Projects Fund – is used to account for all financial resources that are restricted, committed or assigned for the acquisition or construction of capital facilities and other capital assets of the governmental funds.

Nonmajor Governmental Funds – consist of other special revenue and permanent funds that are aggregated and presented in the Nonmajor Governmental Funds column on the Governmental Funds financial statements. The following describes the general use of these fund types:

The *Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

The *Permanent Funds* are used to account for financial resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

The proprietary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues are user charges and fees, while operating expenses consist of salaries, ordinary maintenance, assessments, indirect costs and depreciation. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The Town reports the following major enterprise proprietary funds:

Water Enterprise Fund – accounts for user charges collected to finance costs associated with maintaining the related infrastructure within the Town boundaries by which the water activities are processed.

Sewer Enterprise Fund – accounts user charges collected to finance costs associated with maintaining the related infrastructure within the Town boundaries by which the sewer activities are processed.

Transfer Station Enterprise Fund – accounts for user charges collected to finance costs associated with operating facilities for the disposal of household waste and recycling.

Fiduciary fund financial statements are reported using the *economic resources measurement focus* and use the *accrual basis of accounting*. Fiduciary funds are used to account for assets held in a trustee capacity and may not be used to support the governmental programs.

The government reports the following fiduciary funds:

Private-Purpose Trust Funds – accounts for trust arrangements under which principal and income benefit individuals, private organizations or other governments. This fund is used for educational scholarships and needy citizen benefit funds.

Agency Fund – is used to account for assets held in a purely custodial capacity. This fund is primarily used for monies held on behalf of parties other than the Town, such as employee payroll withholdings, police off-duty activity, student activities, and planning deposits. Agency funds apply the accrual basis of accounting but do not have a measurement focus.

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Equity

Deposits and Investments – The Town’s cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments of the Town are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

Receivables – Real estate and personal property taxes are assessed on January 1 every year. Bills are sent quarterly and are due on August 1, November 1, February 1, and May 1, or thirty days subsequent to the mailing date. The Town is allowed to take delinquent tax accounts into tax title fourteen days subsequent to the mailing of demand of delinquent taxes. Interest accrues on delinquent taxes to the statutory rate per annum. Property taxes levied are recorded as receivables in the fiscal year of the levy.

Motor vehicle excise taxes are primarily assessed in January every year and are due 30 days thereafter; subsequent vehicle transaction and catch-up billings are assessed periodically throughout the remaining calendar year. Excise tax billings are based on motor vehicle records and amounts as determined by the Commonwealth of Massachusetts; the timing of the Town’s billings is additionally predicated on when such records are received from the Commonwealth.

User fees consist of water and sewer fees. Water and sewer user fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date.

Real estate taxes, water and sewer user fees, and special assessments/betterments are secured through a lien process and are considered 100% collectible. Accordingly, an allowance for uncollectible balances for these receivables is not reported. All personal property tax, excise tax

and other departmental receivables are shown net of an allowance for uncollectible balances comprised of those outstanding amounts greater than five years old, if material. The allowance for uncollectible balances for other receivables is estimated based on historical trends and specific account analysis.

Inventories and Prepaid Items – Inventories, which are not material to the basic financial statements, are considered to be expenditures at the time of purchase. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets – Capital assets, which include land, buildings and improvements, machinery and equipment, vehicles and infrastructure (e.g. roads, water and sewer mains, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary fund financial statements.

Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Interest incurred during the construction phase of capital assets of business-type activities, if material, is included as part of the capitalized value of the assets constructed.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected lives of greater than two years. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets (excluding land and construction-in-process) are depreciated using the straight line method over the following estimated useful lives:

Infrastructure	40 - 50 years
Buildings and improvements	40 years
Equipment, furniture, fixtures and vehicles	5 - 10 years

Interfund Balances – Activity between funds that are representative of lending arrangements outstanding at the end of the fiscal year are referred to as either *due to/from other funds* or *advances to/from other funds*. All other outstanding balances between funds are reported as due to/from other funds.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Interfund Transfers – During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out in the individual fund statements. Transfers between and within governmental and fiduciary funds are eliminated from the governmental activities in the statement of activities. Any residual balances outstanding between the governmental activities and the business –type activities are reported in the statement of activities as *transfers, net*.

Investment Income – Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by state law. Investment income of the proprietary funds is voluntarily assigned to the general fund except for the Health Claims Internal Service Fund that retains any interest earned.

Compensated Absences – It is the Town’s policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Compensated absence liabilities related to both governmental and business-type activities are normally paid from the funds reporting the payroll and related expenditures. Amounts related to these benefits are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only if they have matured.

Long-term Obligations – Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bond anticipation notes payable are reported net of the applicable bond premium or discount.

In the governmental fund financial statements, the face amount of long-term debt issued is reported as other financing sources. Premiums received on a debt issuance are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are exclusively reported as general government expenditures regardless of whether they are withheld from the actual proceeds.

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town only has one type of item that qualifies for reporting as a deferred outflow reported on the government-wide statement of net position that relates to outflows from changes in the net pension liability. These outflows will be recognized in pension expense in future years as more fully described in Note III, subsection A.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Town has two types of items which qualify for reporting in this category. The first arises under a modified accrual basis of accounting and, accordingly, the item *unavailable revenue* is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from three sources: property taxes, excise taxes, and other. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The second type of item that qualifies for reporting as a deferred outflow is reported on the government-wide statement of net position. This relates to outflows from changes in the net pension liability which will be recognized in pension expense in future years as more fully described in Note III, subsection A.

Net Position – In the government-wide financial statements, net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt and outstanding debt related to future state reimbursements for capital construction costs are not considered to be capital related debt.

Net position is reported as restricted when amounts are not available for appropriation or are legally restricted by outside parties for a specific use. Net position has been *restricted* for the following:

Nonexpendable Permanent Funds – represent the endowment portion of donor restricted trusts that support governmental programs.

Expendable Permanent Funds – represent amounts held in trust whereby expenditures are subject to various trust agreements.

Federal and State Grants – represent amounts that have restrictions placed on them from federal and state granting agencies.

Other Purposes – represent amounts that are restricted by donors and state laws for specific governmental programs and uses.

Fund Equity – In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent in which the Town is required to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components – nonspendable, restricted, committed, assigned, and unassigned as described below:

Nonspendable – represents amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid) or (b) legally or contractually required to be maintained intact. The Town's non-spendable fund balance reported in the Nonmajor governmental funds consists of the corpus of endowments for the cemetery, the library and various other purposes.

Restricted – represents amounts that have constraints placed either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the Town to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

Committed – represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision making authority, which consists of the Town Meeting members through Town Meeting Articles. Those committed amounts cannot be used for any other purpose unless the Town Meeting removes or changes the specified use by taking the same type of action (through Town Meeting Articles) it employed previously to commit those amounts.

Assigned – represents amounts that are constrained by the Town's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Town Meeting, Board of Selectmen or their designee.

Unassigned – represents amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the Town's policy to use committed resources first, then assigned, and then unassigned as they are needed. The Town has not established financial policies with respect to maintaining minimum fund balance amounts.

Stabilization Funds – The Town maintains a general stabilization fund which may be used for any municipal purpose upon a two-thirds vote of the Town Meeting. The balance of the fund totals \$1,153,880 at June 30, 2020, and, is reported as unassigned fund balance in the General Fund.

The Town maintains an infrastructure/landfill stabilization which may be used for any municipal infrastructure purpose upon two-thirds vote of the Town Meeting. The balance of the fund totals \$484,017 at June 30, 2020, and, is reported as restricted fund balance in the General Fund.

Encumbrances - The Town's encumbrance policy regarding the general fund is to (1) classify encumbrances that arise from the issuance of purchase orders resulting from normal purchasing activity as assigned, and (2) classify encumbrances that result from an action of the Town Meeting as committed. Encumbrances of funds already restricted, or committed are included within the classification of those fund balances and not reported separately. The Town reports \$216,005 of encumbrances from Town Meeting article votes in the general fund as assigned. The Town does not report encumbrances in any other fund.

The following table reflects the Town's fund equity categorizations:

E. Use of Estimates

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

	General Fund	Capital Projects Fund	Nonmajor Governmental Funds	Total
Nonspendable:				
Nonexpendable permanent funds	\$ -	\$ -	\$ 339,159	\$ 339,159
Restricted:				
General government	-	-	558,319	558,319
Public safety	-	-	122,881	122,881
Education	-	-	1,770,378	1,770,378
Public works	-	-	58,238	58,238
Health and human services	-	-	291,398	291,398
Culture and recreation	-	-	273,838	273,838
Infrastructure improvements	484,017	-	-	484,017
Capital outlay	-	1,070,937	-	1,070,937
Debt service	50,470	-	-	50,470
Other purposes	-	-	205,264	205,264
Assigned:				
Purchase orders	216,005	-	-	216,005
Unassigned:				
General stabilization	1,153,880	-	-	1,153,880
Other	2,318,111	(602,157)	-	1,715,954
	<u>\$ 4,222,483</u>	<u>\$ 468,780</u>	<u>\$ 3,619,475</u>	<u>\$ 8,310,738</u>

F. Excess of Expenditures Over Appropriations and Deficits

The Town incurred deficits totaling \$602,157 in its capital projects fund. The deficits are expected to be funded at a future date through a bond offering.

II. Detailed Notes to All Funds

A. Deposits and Investments

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "cash and cash equivalents". The deposits and investments of trust funds are held separately from those of other funds.

State laws and regulations require the Town to invest funds only in pre-approved investment instruments which include but are not necessarily limited to bank deposits, money markets, certificates of deposit, U.S. obligations, repurchase agreements, and State Treasurer's investment pool (the Pool). In addition, the statutes impose various limitations on the amount and length of investments and deposits. Repurchase agreements cannot be for a period of over ninety days, and the underlying security must be a United States obligation.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (the MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk: Deposits – In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a deposit policy for custodial credit risk relative to cash holdings. At year-end, the carrying amount of the Town's deposits was \$8,879,382 and the banks' balances totaled \$8,763,232. Of the bank balance, \$4,983,747 was covered by either federal depository insurance or by the depositors' insurance fund and the remaining balance was uninsured.

Custodial Credit Risk: Investments – This is the risk that in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Of the Town's investments, \$950,160 in U.S. government obligations; \$1,022,257 of corporate fixed income obligations, \$393,884 in marketable certificates of deposit; \$5,424 in money market mutual funds; and \$289,351 in equity securities are exposed to custodial credit risk because the related securities are uninsured, unregistered and held by the counterparty. Credit risk is managed under the auspices of a formal policy drafted by the Treasurer and approved by the Board of Selectmen.

Fair Value of Investments – The Town reports its investments at fair value. When actively quoted observable prices are not available, the Town generally uses either implied pricing from similar investments or valuation models based on net present values of estimated future cash flows (adjusted as appropriate for liquidity, credit, market and/or other risk factors).

The Town categorizes its fair value measurements within the fair value hierarchy established by GAAP. This hierarchy is based on valuation inputs used to measure the fair value of the asset or liability. The three levels of the hierarchy are as follows:

- *Level 1* – Inputs are quoted prices in active markets for identical investments at the measurement date.

- *Level 2* – Inputs (other than quoted prices included in Level 1) are either directly or indirectly observable for the investment through correlation with market data at the measurement date and for the duration of the instrument’s anticipated life.
- *Level 3* – Inputs reflect the Town’s best estimate of what market participants would use in pricing the investment at the measurement date.

The following table presents the Town’s investments carried at fair value on a recurring basis in the statement of net position at June 30, 2020:

		Fair Value Measurements Using		
	6/30/20	Level 1	Level 2	Level 3
Investments by fair value level				
Debt securities:				
U.S. Government obligations	\$ 950,160	\$ 480,062	\$ 470,098	\$ -
Corporate bonds	1,022,257	-	1,022,257	-
Negotiable certificates of deposit	393,884	-	393,884	-
Total debt securities	2,366,301	480,062	1,886,239	-
Equity securities:				
Common stock	289,351	289,351	-	-
Mutual funds	5,424	5,424	-	-
Total equity securities	294,775	294,775	-	-
Total investments by fair value level	\$ 2,661,076	\$ 774,837	\$ 1,886,239	\$ -
Investments measured at amortized cost				
MMDT	697,087			
Total investments	\$ 3,358,163			

Debt and equity securities classified in Level 1 are valued using prices quoted in active markets for those securities.

Interest Rate Risk – The Town does not have formal investment policies that limit investment maturities as a way of managing its exposure to fair value losses arising from rising interest rates.

At June 30, 2020, the Town's investments had the following maturities:

Investment Type	6/30/20	Maturities in Years		
		Less than 1	1 - 5	More than 5
U.S. Government obligations	\$ 950,160	\$ -	\$ 790,160	\$ 160,000
Corporate bonds	1,022,257	-	1,022,257	-
Negotiable certificates of deposit	393,884	90,000	303,884	-
Total investments with maturities	<u>\$ 2,366,301</u>	<u>\$ 90,000</u>	<u>\$ 2,116,301</u>	<u>\$ 160,000</u>

Other investments:

MMDT	697,087
Mutual funds	5,424
Equities	289,351
Total Town investments	<u>\$ 3,358,163</u>

Concentration of Credit Risk – The Town does not maintain balances in any single investment that would represent more than 5% of the Town's total cash, cash equivalents and investments.

Credit Risk – Statutes require the Town Treasurer to invest Town government funds in bank deposit, money market, certificate of deposit, repurchase agreements and the State Treasurer's investment pool accounts. Relative to trust funds, certain additional, and in some instances statutorily, pre-approved investment instruments such as corporate bonds, stock equity, mutual funds, and other pooled investment funds may be invested in. In addition, the statutes impose various limitations on the amount and length of investments and deposits. Repurchase agreements cannot be for a period of over ninety days and the underlying security must be a U.S. obligation. During the fiscal year, the Town did not enter into any repurchase agreements.

At June 30, 2020, the credit quality ratings of investments were as follows:

	Corporate Fixed Income Securities	U.S. Government Agencies & Treasuries	Certificates Of Deposit	Total
Aaa	\$ 120,738	\$ 950,160	\$ -	\$ 1,070,898
A1	229,886	-	-	229,886
A2	398,118	-	-	398,118
Baa1	273,515	-	-	273,515
Not Rated	-	-	393,884	393,884
Total - All	<u>\$ 1,022,257</u>	<u>\$ 950,160</u>	<u>\$ 393,884</u>	<u>\$ 2,366,301</u>

WRA Deposits – State and local statutes place certain limitations on the nature of deposits and investments available to the WRA. The WRA's deposits are subject to custodial credit risk similar to the risks born by the Town. The WRA does not have a formal deposit policy to mitigate custodial credit risk. At June 30, 2020, all the WRA's bank deposits were covered by federal depository insurance.

B. Receivables

Receivables as of year-end for the Town's individual major and nonmajor governmental funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

Receivables	Gross Amount	Allowance for Uncollectibles	Net Amount
Real estate and personal property taxes	\$ 597,888	\$ -	\$ 597,888
Tax liens	1,449,130	-	1,449,130
Motor vehicle excise	328,944	-	328,944
Septic loans	4,917	-	4,917
Departmental and other	502,178	(309,563)	192,615
Tax foreclosures	248,064	-	248,064
Intergovernmental	598,009	-	598,009
Total Governmental Receivables	<u>\$ 3,729,130</u>	<u>\$ (309,563)</u>	<u>\$ 3,419,567</u>

Receivables as of year-end for the Town's proprietary funds, including any applicable allowances for uncollectible accounts, are as follows:

Receivables	Gross Amount	Allowance for Uncollectibles	Net Amount
User fees - water	\$ 389,452	\$ -	\$ 389,452
User fees - sewer	435,209	-	435,209
Betterments - sewer	1,943,611	-	1,943,611
Intergovernmental:			
Due from MCWT - sewer	706,914	-	706,914
Total Enterprise Receivables	<u>\$ 3,475,186</u>	<u>\$ -</u>	<u>\$ 3,475,186</u>

Betterments – Unapportioned sewer betterments of \$1,844,552 are included in the betterments receivable amount above within the sewer enterprise fund and represent amounts that are expected to be billed in future years for sewer projects that have been funded through long-term bond or note issuances.

MCWT Loan Subsidies – The Town has entered into numerous loan agreements with the Massachusetts Clean Water Trust ("MCWT"). It is expected that the Town will be subsidized by MCWT on a periodic basis for principal in the amount of \$706,914 and interest in the amount of \$148,136 until the maturity of these agreements. GAAP requires the recognition of gross debt relative to these agreements. Therefore, the principal amount of \$706,914 are reported as receivables in the general fund, water enterprise fund and sewer enterprise fund, respectively.

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. The following identifies the components of deferred inflows of resources in the governmental funds:

	General Fund	Other Governmental	Total
Receivable type:			
Real estate and personal property taxes	\$ 597,888	\$ -	\$ 597,888
Tax liens and deferrals	1,449,130	-	1,449,130
Tax foreclosures	248,064	-	248,064
Motor vehicle and other excise taxes	328,944	-	328,944
Ambulance fees	192,615	-	192,615
Other	-	4,917	4,917
Total	<u>\$ 2,816,641</u>	<u>\$ 4,917</u>	<u>\$ 2,821,558</u>

C. Interfund Receivables, Payables and Transfers

Interfund transfers for the fiscal year ended June 30, 2020, are summarized as follows:

Transfers Out	Transfers In				Total	
	General Fund	Capital Projects Funds	Water Enterprise	Sewer Enterprise		
General Fund	\$ -	\$ 1,444,312	\$ 170,583	\$ 213,165	\$ 1,828,060	(1)
Capital Projects Funds	5,881	-	-	-	5,881	(2)
Nonmajor Governmental Funds	454,537	483,807	-	-	938,344	(3)
	<u>\$ 460,418</u>	<u>\$ 1,928,119</u>	<u>\$ 170,583</u>	<u>\$ 213,165</u>	<u>\$ 2,772,285</u>	

(1) Transfers to enterprise funds for debt service and water operations and capital projects to subsidize capital.

(2) Transfers to general fund for debt service.

(3) Transfers to general fund for operations and to close surplus funds and capital projects to subsidize capital.

D. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<u><i>Governmental Activities:</i></u>				
Capital assets not being depreciated:				
Land	\$ 1,853,761	\$ -	\$ -	\$ 1,853,761
Construction in progress	188,735	-	(188,735)	-
Total capital assets not being depreciated	2,042,496	-	(188,735)	1,853,761
Capital assets being depreciated:				
Buildings and improvements	33,252,974	1,178,258	-	34,431,232
Infrastructure	10,746,867	822,574	-	11,569,441
Machinery, equipment and vehicles	13,307,522	755,716	-	14,063,238
Artwork	100,000	-	-	100,000
Total capital assets being depreciated	57,407,363	2,756,548	-	60,163,911
Less accumulated depreciation for:				
Buildings and improvements	(19,793,892)	(785,449)	-	(20,579,341)
Infrastructure	(2,186,283)	(300,239)	-	(2,486,522)
Machinery, equipment and vehicles	(11,174,989)	(476,422)	-	(11,651,411)
Total accumulated depreciation	(33,155,164)	(1,562,110)	-	(34,717,274)
Total capital assets being depreciated, net	24,252,199	1,194,438	-	25,446,637
Governmental activities capital assets, net	<u>\$ 26,294,695</u>	<u>\$ 1,194,438</u>	<u>\$ (188,735)</u>	<u>\$ 27,300,398</u>
<u><i>Business Activities:</i></u>				
Capital assets not being depreciated:				
Land	\$ 26,735	\$ -	\$ -	\$ 26,735
Total capital assets not being depreciated	26,735	-	-	26,735
Capital assets being depreciated:				
Buildings and improvements	2,532,440	-	-	2,532,440
Infrastructure	23,439,899	20,951	-	23,460,850
Machinery, equipment and vehicles	639,288	-	-	639,288
Total capital assets being depreciated	26,611,627	20,951	-	26,632,578
Less accumulated depreciation for:				
Buildings and improvements	(1,619,912)	(52,027)	-	(1,671,939)
Infrastructure	(7,613,558)	(473,059)	-	(8,086,617)
Machinery, equipment and vehicles	(373,420)	(34,653)	-	(408,073)
Total accumulated depreciation	(9,606,890)	(559,739)	-	(10,166,629)
Total capital assets being depreciated, net	17,004,737	(538,788)	-	16,465,949
Business activities capital assets, net	<u>\$ 17,031,472</u>	<u>\$ (538,788)</u>	<u>\$ -</u>	<u>\$ 16,492,684</u>

	Beginning Balance	Increases	Decreases	Ending Balance
<u><i>Business-Type Activities - Water:</i></u>				
Capital assets not being depreciated:				
Land	\$ 16,385	\$ -	\$ -	\$ 16,385
Total capital assets not being depreciated	16,385	-	-	16,385
Capital assets being depreciated:				
Buildings and improvements	2,210,726	-	-	2,210,726
Infrastructure	8,624,841	20,951	-	8,645,792
Machinery, equipment and vehicles	556,867	-	-	556,867
Total capital assets being depreciated	11,392,434	20,951	-	11,413,385
Less accumulated depreciation for:				
Buildings and improvements	(1,426,884)	(41,303)	-	(1,468,187)
Infrastructure	(2,289,238)	(169,782)	-	(2,459,020)
Machinery, equipment and vehicles	(320,134)	(28,178)	-	(348,312)
Total accumulated depreciation	(4,036,256)	(239,263)	-	(4,275,519)
Total capital assets being depreciated, net	7,356,178	(218,312)	-	7,137,866
Water activities capital assets, net	\$ 7,372,563	\$ (218,312)	\$ -	\$ 7,154,251
<u><i>Business-Type Activities - Sewer:</i></u>				
Capital assets not being depreciated:				
Land	\$ 10,350	\$ -	\$ -	\$ 10,350
Total capital assets not being depreciated	10,350	-	-	10,350
Capital assets being depreciated:				
Buildings and improvements	321,714	-	-	321,714
Infrastructure	14,815,058	-	-	14,815,058
Machinery, equipment and vehicles	82,421	-	-	82,421
Total capital assets being depreciated	15,219,193	-	-	15,219,193
Less accumulated depreciation for:				
Buildings and improvements	(193,028)	(10,724)	-	(203,752)
Infrastructure	(5,324,320)	(303,277)	-	(5,627,597)
Machinery, equipment and vehicles	(53,286)	(6,475)	-	(59,761)
Total accumulated depreciation	(5,570,634)	(320,476)	-	(5,891,110)
Total capital assets being depreciated, net	9,648,559	(320,476)	-	9,328,083
Sewer activities capital assets, net	\$ 9,658,909	\$ (320,476)	\$ -	\$ 9,338,433
<u><i>Business-Type Activities - All:</i></u>				
Business-type activities capital assets, net	\$ 17,031,472	\$ (538,788)	\$ -	\$ 16,492,684

For the year ended June 30, 2020, depreciation expense was charged to functions/programs as follows:

Governmental Activities:

General government	\$ 39,541
Public safety	396,808
Education	591,501
Public works	395,621
Health and human services	62,524
Culture and recreation	76,115
Total Governmental Activities	<u>\$ 1,562,110</u>

Business-Type Activities:

Water	\$ 239,263
Sewer	320,476
Total Business-Type Activities	<u>\$ 559,739</u>

E. Capital Leases

The Town has entered into certain non-cancelable leases for vehicles and equipment. These leases qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

Assets placed in service through capital lease financing are as follows:

	<u>Amount</u>
<i>Asset:</i>	
Fire Truck	\$ 337,125
Dump Truck	226,029
Ford F-550	45,867
Less: accumulated depreciation	<u>(145,111)</u>
Total	<u>\$ 463,910</u>

The future minimum lease payments and the present value of the minimum lease payments at June 30, 2020, are as follows:

<u>Fiscal Year Ended June 30,</u>	<u>Amount</u>
2021	\$ 111,693
2022	21,532
Total minimum lease payments	<u>133,225</u>
Less: amounts representing interest	<u>(6,510)</u>
Present value of minimum lease payments	<u>\$ 126,715</u>

Of the above the entire outstanding amount relates to governmental activities.

F. Temporary Debt

The Town (excluding component units) is authorized to borrow on a temporary basis to fund the following:

Current Operating Costs – Prior to the collection of revenues, expenditures may be financed through the issuance of revenue anticipation notes (RANs) tax anticipation notes (TANs).

Capital Projects and Other Approved Costs – Projects may be temporarily funded through the issuance of bond anticipation notes (BANs) or state aid anticipation notes (SAANs). In certain cases, prior to the issuance of these temporary notes, the governing body must take the necessary legal steps to authorize the issuance of the general obligation bonds. Temporary notes may not exceed the aggregate amount of bonds authorized or the grant award amount. Temporary notes are general obligations of the Town and carry maturity dates that are limited by state law. Interest expenditures and expenses for temporary debt are accounted for in the general fund and enterprise funds, respectively.

Temporary notes outstanding at June 30, 2020, are payable as follows:

Type	Interest Rate	Maturity Date	Beginning Balance	Additions	Retirements	Ending Balance
BAN	2.03%	Matured	\$ 446,400	\$ -	\$ (446,400)	\$ -
BAN	2.03%	Matured	184,658	-	(184,658)	-
BAN	2.03%	Matured	311,000	-	(311,000)	-
BAN	1.19%	06/18/21	-	615,960	-	615,960
Total Governmental Notes			942,058	615,960	(942,058)	615,960
BAN	2.03%	Matured	112,963	-	(112,963)	-
BAN	1.19%	06/18/21	-	85,453	-	85,453
Total Business-Type Notes			112,963	85,453	(112,963)	85,453
Total Notes Payable			\$ 1,055,021	\$ 701,413	\$ (1,055,021)	\$ 701,413

The remaining notes were for streetlights (\$138,493), library construction (\$396,800), sally port (\$80,667) and water infrastructure (\$85,453).

G. Long-Term Obligations

Bond and Note Indebtedness - The Town issues general obligation bonds and notes to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and notes have been issued for both governmental and business-type activities. Additionally, the Town incurs various other long-term obligations relative to associated personnel costs and landfill closure.

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this section of the law is designated as being “inside the debt limit.” In addition, the Town may

authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being “outside the debt limit.”

The following reflects the current year activity in the long-term liability accounts:

Description of Issue	Beginning Balance	Additions	Deletions	Ending Balance	Due within one year
<i>Governmental Activities:</i>					
General obligation bonds	\$ 2,950,000	\$ -	\$ (215,000)	\$ 2,735,000	\$ 215,000
Notes from direct borrowings and placements	85,468	-	(77,809)	7,659	7,659
Capital lease obligations	246,058	60,515	(179,858)	126,715	106,574
Compensated absences	982,314	291,267	(245,579)	1,028,002	257,001
Landfill post-closure monitoring	324,000	-	(27,000)	297,000	27,000
Net pension liability	22,519,103	4,245,916	(4,230,257)	22,534,762	-
Net other postemployment benefits	23,841,882	11,625,264	(4,336,992)	31,130,154	-
Total Governmental Activities	<u>\$ 50,948,825</u>	<u>\$ 16,222,962</u>	<u>\$ (9,312,495)</u>	<u>\$ 57,859,292</u>	<u>\$ 613,234</u>
<i>Business-type Activities:</i>					
<u>Water</u>					
Notes from direct borrowings and placements	\$ 1,773,537	\$ -	\$ (252,964)	\$ 1,520,573	\$ 53,885
Net pension liability	50,437	9,510	(9,475)	50,472	-
Net other postemployment benefits liability	53,448	26,061	(9,723)	69,786	-
Total Water Enterprise	<u>1,877,422</u>	<u>35,571</u>	<u>(272,162)</u>	<u>1,640,831</u>	<u>53,885</u>
<u>Sewer</u>					
Notes from direct borrowings and placements	3,619,480	-	(781,898)	2,837,582	804,858
Net pension liability	265,710	50,099	(49,914)	265,895	-
Net other postemployment benefits liability	281,244	137,134	(51,160)	367,218	-
Total Sewer Enterprise	<u>4,166,434</u>	<u>187,233</u>	<u>(882,972)</u>	<u>3,470,695</u>	<u>804,858</u>
<u>Transfer Station</u>					
Net pension liability	90,557	17,074	(17,011)	90,620	-
Net other postemployment benefits liability	95,827	46,725	(17,431)	125,121	-
Total Transfer Station Enterprise	<u>186,384</u>	<u>63,799</u>	<u>(34,442)</u>	<u>215,741</u>	<u>-</u>
Total Business-type Activities	<u>\$ 6,230,240</u>	<u>\$ 286,603</u>	<u>\$ (1,189,576)</u>	<u>\$ 5,327,267</u>	<u>\$ 858,743</u>

The governmental activities liabilities will be liquidated by the general fund. The business-type liabilities will be liquidated by the respective enterprise funds.

The following is a summary of outstanding long-term debt obligations as of June 30, 2020:

Description of Issue	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
<i>Governmental Activities:</i>					
General obligation bonds	2.00 - 4.00%	\$ 2,950,000	\$ -	\$ (215,000)	\$ 2,735,000
MCWT notes	0.00 - 2.00%	85,468	-	(77,809)	7,659
Total Governmental Activities		\$ 3,035,468	\$ -	\$ (292,809)	\$ 2,742,659
<i>Business-type Activities - Water:</i>					
USDA bond notes	2.25 - 3.25%	\$ 1,573,026	\$ -	\$ (52,453)	\$ 1,520,573
MCWT notes	1.50 - 2.00%	200,511	-	(200,511)	-
Total Water		1,773,537	-	(252,964)	1,520,573
<i>Business-type Activities - Sewer:</i>					
USDA bond notes	4.75%	106,347	-	(6,782)	99,565
MCWT notes	1.50 - 2.00%	3,513,133	-	(775,116)	2,738,017
Total Sewer		3,619,480	-	(781,898)	2,837,582
Total Business-type Activities		\$ 5,393,017	\$ -	\$ (1,034,862)	\$ 4,358,155

Payments on general long-term debt obligation bonds due in future years consist of the following:

<i>Governmental Activities:</i>							
Year Ending June 30,	Principal			Interest			Grand Total
	General Obligation	Direct	Total	General Obligation	Direct	Total	
2021	\$ 215,000	\$ 7,659	\$ 222,659	\$ 79,632	\$ 201	\$ 79,833	\$ 302,492
2022	215,000	-	215,000	72,106	-	72,106	287,106
2023	215,000	-	215,000	63,507	-	63,507	278,507
2024	215,000	-	215,000	54,906	-	54,906	269,906
2025	215,000	-	215,000	48,457	-	48,457	263,457
2026-2030	1,060,000	-	1,060,000	165,241	-	165,241	1,225,241
2031-2035	600,000	-	600,000	27,000	-	27,000	627,000
Totals	<u>\$ 2,735,000</u>	<u>\$ 7,659</u>	<u>\$ 2,742,659</u>	<u>\$ 510,849</u>	<u>\$ 201</u>	<u>\$ 511,050</u>	<u>\$ 3,253,709</u>

<i>Business-Type Activities - Water:</i>							
Year Ending June 30,	Principal			Interest			Grand Total
	General Obligation	Direct	Total	General Obligation	Direct	Total	
2021	\$ -	\$ 53,885	\$ 53,885	\$ -	\$ 37,649	\$ 37,649	\$ 91,534
2022	-	55,357	55,357	-	36,177	36,177	91,534
2023	-	56,871	56,871	-	34,663	34,663	91,534
2024	-	58,428	58,428	-	33,106	33,106	91,534
2025	-	60,028	60,028	-	31,506	31,506	91,534
2026-2030	-	325,783	325,783	-	131,887	131,887	457,670
2031-2035	-	224,621	224,621	-	91,207	91,207	315,828
2036-2040	-	203,755	203,755	-	68,165	68,165	271,920
2041-2045	-	227,733	227,733	-	44,187	44,187	271,920
2046-2050	-	254,112	254,112	-	17,389	17,389	271,501
Totals	<u>\$ -</u>	<u>\$ 1,520,573</u>	<u>\$ 1,520,573</u>	<u>\$ -</u>	<u>\$ 525,936</u>	<u>\$ 525,936</u>	<u>\$ 2,046,509</u>

Business-Type Activities - Sewer:

Year Ending June 30,	Principal			Interest			Grand Total
	General Obligation	Direct	Total	General Obligation	Direct	Total	
2021	\$ -	\$ 804,858	\$ 804,858	\$ -	\$ 94,032	\$ 94,032	\$ 898,890
2022	-	827,831	827,831	-	68,851	68,851	896,682
2023	-	840,821	840,821	-	29,469	29,469	870,290
2024	-	295,010	295,010	-	3,668	3,668	298,678
2025	-	8,553	8,553	-	3,280	3,280	11,833
2026-2030	-	49,256	49,256	-	9,909	9,909	59,165
2031-2035	-	11,253	11,253	-	534	534	11,787
Totals	\$ -	\$ 2,837,582	\$ 2,837,582	\$ -	\$ 209,743	\$ 209,743	\$ 3,047,325

Authorized and Unissued Debt – At June 30, 2020, the Town had no authorized and unissued debt.

III. Other Information

A. Retirement System

Plan Description – The Town contributes to the Worcester County Retirement System (the “System”), a cost-sharing multiple-employer defined benefit pension plan. The System was established under Chapter 32 of Massachusetts General Laws. The System is administered by the Worcester Regional Retirement Board (the “Board”). Stand-alone financial statements for the year ended December 31, 2018 were issued and are available by submitting a request to the Retirement System at 23 Midstate Drive, Suite 106, Auburn, Massachusetts 01501.

Membership – Membership in the System as of December 31, 2019 was as follows:

Retirees and beneficiaries currently receiving benefits	3,802
Active plan members	7,024
Inactive plan members	2,247
Total	<u>13,073</u>
Number of employers	99

Benefit Terms – Membership in the System is mandatory for all full-time employees and non-seasonal, part-time employees who, in general, regularly work more than twenty hours per week. Members of the Retirement System do not participate in the federal Social Security retirement system.

Massachusetts contributory retirement system benefits are uniform from retirement system to system. The System provides for retirement allowance benefits up to a maximum of 80% of a participant’s highest three-year or five-year average annual rate of regular compensation, depending on the participant’s date of hire. Benefit payments are based upon a participant’s age, length of creditable service, level of compensation and job classification.

The most common benefits paid by the Retirement System include normal retirement, disability retirement and survivor benefits.

Normal retirement generally occurs at age 65. However, participants may retire after twenty years of service or at any time after attaining age 55, if hired prior to April 2, 2012 or at any time after attaining age 60 if hired on or after April 2, 2012. Participants with hire dates subsequent to January 1, 1978 must have a minimum of ten years’ creditable service in order to retire at age 55. Participants become vested after ten years of service. Benefits commencing before age 65 are provided at a reduced rate. Members working in certain occupations may retire with full benefits earlier than age 65.

Ordinary disability retirement is where a participant is permanently incapacitated from a cause unrelated to employment. Accidental disability retirement is where the disability is the result of an injury or illness received or aggravated in the performance of duty. The amount of benefits to be received in such cases is dependent upon several factors, including the age at which the disability retirement occurs, the years of service, average compensation and veteran status.

Survivor benefits are extended to eligible beneficiaries of participants whose death occurs prior to or following retirement.

Cost-of-living adjustments granted to members of Massachusetts retirement systems granted between 1981 and 1997 and any increases in other benefits imposed by the Commonwealth during those years have been the financial responsibility of the Commonwealth. Beginning in 1998, the funding of cost-of-living amounts became the responsibility of the participating units like the System.

The System may be amended or terminated in whole or in part at any time by the Massachusetts Legislature, provided that no such modification, amendment or termination shall be made that would deprive a current member of superannuation pension rights or benefits provided under applicable laws of Massachusetts, if such member has paid the stipulated contributions specified in sections or provisions of such laws. There were no significant changes to the System's benefit terms in fiscal year 2020. There were no material changes made in this update to the actuarial assumptions (see below).

Contributions Requirements – The Retirement Board has elected provisions of Chapter 32, Section 22D (as amended) of Massachusetts General Laws, which require that a funding schedule be established to fully fund the pension plan by June 30, 2040. Under provisions of this law, participating employers are assessed their share of the total retirement cost based on the entry age, normal actuarial cost method.

The Town contributed \$1,569,295 to the Retirement System in fiscal year 2020, which equaled the actuarially determined contribution requirement for the fiscal year. Contributions as a percentage of covered payroll was approximately 24.0% in fiscal year 2020.

Net Pension Liability – At June 30, 2020, the Town proportionate share of the net pension liability was \$22,941,749. The net pension liability was measured as of January 1, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. These figures were updated by the independent actuary to December 31, 2019. There were no material changes to the System's benefit terms since the actuarial valuation.

The Town's proportion of the net pension liability is based on a projection of the Town's long-term share of contributions to the System relative to the projected contributions of all employers. The Town's proportion were approximately 2.58%.

Fiduciary Net Position – The elements of the System's basic financial statements (that is, all information about the System's assets, deferred outflows of resources, liabilities, deferred inflows of resources and fiduciary net position) can be found in the System's full financial statements as of and for the year ended December 31, 2019, which can be obtained by contacting the Board.

The System's fiduciary net position was determined using the accrual basis of accounting. The System's accounting records are maintained on a calendar-year basis in accordance with the standards and procedures established by the Massachusetts Public Employee Retirement Administration Commission, or PERAC. Contributions from employers and employees are recognized in the period in which they become due pursuant to formal commitments, statutory or contractual requirements. Benefit payments (including refunds of employee contributions) are recorded when incurred, regardless of the timing of payment. Investments are reported at fair value; fair value is determined as the price one would receive in an orderly transaction between market participants at a measurement date.

Pension Expense – The Town recognized \$2,574,678 in pension expense in the statement of activities in fiscal year 2020.

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2020, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions in its governmental activities and sewer enterprise fund from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 67,369	\$ 137,452
Net differences between projected and actual earnings on pension plan investments	-	630,132
Changes of assumptions	1,282,262	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	398,290	784,623
Total	<u>\$ 1,747,921</u>	<u>\$ 1,552,207</u>

The net deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Town's pension expense as follows:

<u>Year ended June 30,</u>	
2021	\$ 186,396
2022	61,679
2023	(8,455)
2024	(167,753)
2025	123,847
Total	<u>\$ 195,714</u>

Actuarial Valuation – The measurement of the System's total pension liability is developed by an independent actuary. The latest actuarial valuation was performed as of January 1, 2019. The significant actuarial assumptions used in the January 1, 2018 actuarial valuation included:

Actuarial cost method	Entry Age Normal
Amortization method	Increasing dollar amount at 4%. Annual increase in appropriation is further limited to 9.95%
Remaining amortization period	16 years (2035), except for the 2002 and 2003 ERI which are 9 years (2028) and 2010 ERI which is 3 years (2020)
Asset valuation method	5-year smoothed market value
Investment rate of return / discount rate	7.65%, net of pension plan investment expense, including inflation
Projected salary increases	Group 1: 4.25 - 6.00%, based on service Group 4: 4.75 - 7.00%, based on service
Inflation rate	3.4%
Mortality rates:	
Healthy retiree	RP-2000 Mortality Table base year 2009) with full generational mortality improvement using Scale BB.
Disabled retiree	RP-2000 Mortality Table (base year 2012) with full generational mortality improvement using Scale BB.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future rates of returns (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the System's target allocation as of December 31, 2019 are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Global equity	39%	4.75%
Fixed income	23%	2.28%
Private equity	13%	8.15%
Real Estate	10%	3.43%
Timber/Natural Resources	4%	4.00%
Hedge Funds	11%	3.76%

Discount Rate – The discount rate used to measure the total pension liability in the January 1, 2018 actuarial valuation report was 7.65%. The projection of cash flows used to determine the discount rate assumed plan member contributions were made at the current contribution rate and that employer contributions will be made at rates equal to the actuarially-determined contribution rates and the member rate.

Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Analysis – The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.65% as well as the proportionate share of the net pension liability using a discount rate that is one percentage point lower, or one percentage point higher than the current rate:

	Current Discount	1% Decrease	Current	1% Increase
Town proportionate share of net pension liability	7.65%	\$ 27,994,907	\$ 22,941,749	\$ 18,674,500

B. Massachusetts Teachers' Retirement System

Teachers and certain administrative employees of the Town's school department participate in the Massachusetts Teachers' Retirement System ("MTRS"), a cost-sharing multiple employer defined benefit pension plan. MTRS is managed by the Commonwealth on behalf of municipal teachers and municipal teacher retirees. Like the Retirement System, MTRS was established under Chapter 32 of Massachusetts General Laws. The Commonwealth's legislature has the authority to amend or modify the MTRS's funding policies.

The Commonwealth is a nonemployer contributor to the MTRS and is legally responsible by statute for all actuarially determined employer contributions and future benefit requirements of the MTRS. Therefore, the Town is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*.

For the year ended June 30, 2020, the Commonwealth contributed \$1,702,759 to the MTRS on behalf of the Town. The Town's proportionate share of the collective MTRS net pension liability at this reporting date was 0.117943%, which was based on the actual, actuarially determined contribution made by the Commonwealth on behalf of the Town as a percentage of the total annual contribution made by the Commonwealth on behalf of all employers.

The table below presents the Town's proportionate share of the following:

	Commonwealth Portion	Paid (or assumed) On Behalf of the Town	Town Portion
Net pension liability	\$ 29,738,245	\$ (29,738,245)	\$ —
Pension expense	3,606,278	(3,606,278)	—

The Town recognized \$3,606,278 in intergovernmental revenue and pension expense relative to this arrangement.

MTRS issues certain financial information to the public on its website – www.mass.gov/mtrs. A more detailed discussion of its funding policies, actuarial assumptions and other inputs used to measure total pension liability may be found there.

C. Other Postemployment Benefits (OPEB)

The Town administers a single-employer defined benefit healthcare plan (the "OPEB Plan") that provides health, dental and life insurance benefits (other postemployment benefits) to retirees and their dependents/beneficiaries in accordance with Section 20 of Massachusetts General Law Chapter 32B.

The Town, however, has not met all requirements under GASB 74 to present this arrangement as a plan and thus the plan does not qualify as a plan under generally accepted accounting principles. Therefore GASB 74 does not apply. The following disclosures include only those disclosures required under GASB 75. This is the initial year of implementation.

An employee hired before April 2, 2012 shall become eligible to retire under this plan upon the completion of 10 years of creditable service and the attainment of age 55 as an active member with 20 years of service regardless of age. Those hired on or after April 2, 2012 shall be eligible to retire upon the attainment of age 60 with 10 years of creditable service.

Specific benefit provisions and contribution rates are established by collective bargaining agreements, state law and Town ordinance. All benefits are provided through the Town's premium-based insurance programs, and these include comprehensive medical and dental insurance as well as group life insurance.

Employees Covered by Benefit Terms – The following employees were covered by the benefit terms as of June 30, 2020:

Active employees	254
Inactives currently receiving benefits	<u>123</u>
Total	<u><u>377</u></u>

Contributions – The contribution requirements of OPEB Plan members and the Town are established and may be amended by the Town. Retirees contributed 50% of the set premium for medical, dental and life insurance during fiscal 2020. The remainder of the cost is funded from taxation.

The Town currently contributes enough money to the Plan to satisfy current obligations on a pay-as-you-go basis. The costs of administering the OPEB Plan are paid by the Town.

For the year ended June 30, 2020, the Town's average contribution rate was 4.3% of covered-employee payroll.

Net OPEB Liability – The Town's net OPEB liability was measured as of June 30, 2020 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2018.

The total OPEB liability in the most recent actuarial valuation was determined using the following key actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Investment rate of return	Not applicable; pay as you go plan
Municipal bond rate	2.21% as of June 30, 2020
Single Equivalent Discount Rate	2.21% net of OPEB plan investment expense including inflation.
Inflation	2.5% annually as of June 30, 2020 and for future periods.
Health Care Trend Rate	7.0%; trending down to 5.0% by 2024
Salary Increases	3.5% annually as of June 30, 2020 and for future periods.
Mortality	For healthy participants: the mortality are from the RP-2014 Blue Collar Employees table projected on a generational basis with projection scale MP-2016.
Disabled Mortality	For disabled participants: the mortality rates are from the RP-2000 combined mortality table set forward 3 years for males.
Actuarial Cost Method	Entry age normal

Key assumption changes effective Fiscal Year ending June 30, 2020

Single Equivalent Discount Rate	2.21% previously 3.50%
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Discount Rate – The discount rate used to measure the total OPEB liability was 2.21% which was based on the Bond Buyer’s 20 bond index.

Sensitivity Analyses – The following presents the Town’s net OPEB liability as well as what the Town’s net OPEB liability would be if it were calculated using a discount rate that is 1.0% lower or 1.0% higher than the current discount rate as well as if the healthcare cost trend rates are 1% lower or higher than the current healthcare cost trend rates:

	<u>Current Rate</u>	<u>1% decrease</u>	<u>Discount Rate</u>	<u>1% increase</u>
Net OPEB Liability	2.21%	\$ 38,242,134	\$ 31,692,280	\$ 27,265,031

	<u>Current Rate</u>	<u>1% decrease</u>	<u>Healthcare Trend Rate</u>	<u>1% increase</u>
Net OPEB Liability	7.0% to 5.0%	\$ 25,720,636	\$ 31,692,280	\$ 39,745,172

Changes in the Net OPEB Liability – The following table summarizes the changes in the net OPEB liability for the year ended June 30, 2020:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at June 30, 2019	\$ 24,272,402	\$ -	\$ 24,272,402
Changes for the year:			
Service cost	962,231	-	962,231
Interest	871,905	-	871,905
Changes in assumptions	6,318,782		6,318,782
Differences between expected and actual experience	(81,353)		(81,353)
Benefit payments withdrawn	(651,687)	-	(651,687)
Balances at June 30, 2020	<u>\$ 31,692,280</u>	<u>\$ -</u>	<u>\$ 31,692,280</u>

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB – For the year ended June 30, 2020, the Town recognized OPEB expense of \$2,306,234. Deferred outflows of resources and deferred inflows of resources related to OPEB at June 30, 2020 were reported as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in assumptions	\$ 6,932,068	\$ 1,025,772
Experience gain	-	2,737,848
	<u>\$ 6,932,068</u>	<u>\$ 3,763,620</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense (benefit) as follows:

June 30,	
2021	\$ 472,098
2022	472,098
2023	472,098
2024	791,606
2025	808,415
thereafter	152,133
	<u>\$ 3,168,448</u>

Net OPEB Liability – The components of the net OPEB liability of the Town as of June 30, 2020 were as follows:

Total OPEB Liability	\$ 31,692,280
Plan fiduciary net position	<u>-</u>
Net OPEB liability	<u><u>\$ 31,692,280</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	0.0%

D. Risk Financing

The Town is exposed to various risks of loss related to torts; theft, damage, and destruction of assets; errors and omissions; natural disasters; and various employee benefits including health, worker's compensation, and unemployment compensation.

The Town is a part of a premium-based self-insurance group which insures for worker's compensation, and general and personal liability, through the Massachusetts Inter-Local Insurance Association ("MIIA"). The Town essentially transfers its risk through payment of its annual assessment which is adjusted according to the Town's experience history. In addition, the Town is entirely self-insured for police and fire employees' unemployment insurance. Unemployment claims for other Town employees are paid to employees by the Commonwealth of Massachusetts, for which the Town is billed on a monthly basis. All other insurance is carried through conventional carriers. The amount of claim settlements has not exceeded insurance coverage in any of the previous three years.

E. Commitments and Contingencies

The Town is party to certain legal claims, which are subject to many uncertainties, and the outcome of individual litigation matters is not always predictable with assurance. Although the amount of liability, if any, at June 30, 2020, cannot be determined, management believes that any resulting liability, if any, should not materially affect the basic financial statements of the Town at June 30, 2020.

Grant Compliance – Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, would not have a material effect on its financial condition.

Arbitrage – The Town is subject to certain Federal arbitrage laws in accordance with long-term borrowing agreements. Failure to comply with the rules could result in the payment of penalties. The amount of penalties, if any, cannot be determined at this time, although the Town expects such amounts, if any, would not have a material effect on its financial condition.

Sewer Treatment Plant Capacity – The Town is under a consent decree from the Massachusetts Department of Environmental Protection (“MA DEP”), the U.S. Environmental Protection Agency and U.S. Department of Justice to increase its sewer treatment plant capacity. The total estimated cost of \$15,545,000 represents \$15,500,000 in construction costs and a civil penalty of \$45,000 for failure to respond within required timeframes. In May 1998 and September 2001, the Town authorized borrowing of \$5,000,000 and \$10,500,000, respectively. The Town is currently complying with various interim milestones contained in the decree and the project is substantially completed.

Safe Water Drinking Act – In a prior year, the Town received a first notice from the MA DEP regarding issues to be resolved in order for the Town to comply with the Safe Water Drinking Act. The issues include removal and monitoring of water storage tanks, devices to monitor water leaks, capital project planning, and increased staffing. The cost of compliance cannot be estimated at the current time. However, in all likelihood, the cost of compliance is expected to have a material effect on the Town’s financial condition.

F. Landfill Closure and Post-Closure Care Costs

The Town’s landfill was closed in 1999 and a final cover has been installed in accordance with Federal and State laws and regulations. Those laws and regulations also require the Town to perform certain maintenance and monitoring functions (“post-closure care”) at the site for thirty years after the landfill cover is installed. In accordance with generally accepted accounting principles, the estimated remaining monitoring cost of \$297,000 has been recorded as a governmental activities’ liability; actual costs may be higher due to inflation, changes in technology, or changes in regulations.

G. Implementation of New GASB Pronouncements

Current Year Implementations –

None.

Future Year Implementations

In January 2017, the GASB issued GASB Statement No. 84, *Fiduciary Activities*. The objective of the Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how these activities should be reported. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2017, the GASB issued GASB Statement No. 87, *Leases*. This Statement redefines the manner in which long-term leases are accounted and reported. As amended, the provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2022). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2018, the GASB issued GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This statement establishes accounting requirements for interest costs incurred before the end of a construction period. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2020 (fiscal

year 2022). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In August 2018, the GASB issued GASB Statement No. 90, *Majority Equity Interest – An Amendment of GASB Statements No. 14 and No. 61*. The objective of this Statement is to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2019 (fiscal year 2021). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In May 2019, the GASB issued GASB Statement No. 91, *Conduit Debt Obligations*. The objective of this Statement is to standardize the reporting of conduit debt obligations by issuers by clarifying the existing definition of conduit debt obligation, among other matters. As amended, the provisions of this Statement are effective for financial reporting periods beginning after December 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In March 2020, the GASB issued GASB Statement No. 93, *Replacement of Interbank Offered Rates*. The objective of this Statement is to address accounting and financial reporting implications that result from the replacement of an interbank offered rate. As amended, the provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In March 2020, the GASB issued GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The objective of this Statement is to improve financial reporting by addressing issued related to public-private and public-public partnership arrangements. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2022 (fiscal year 2024). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In May 2020, the GASB issued GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. The objective of this Statement is to address accounting for subscription-based information technology arrangements to government end users based on the standards established in Statement No. 87, as amended. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2022 (fiscal year 2024). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In June 2020, the GASB issued GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*. The objective of this Statement is to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution OPEB plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans that meet

the definition of a pension plan and for benefits provided through those plans. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2021 (fiscal year 2023). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

IV. Economic Dependence

During the year ended June 30, 2020, approximately 53% of revenues of the general fund were recognized from the Commonwealth of Massachusetts, as-well-as, the federal government.

TOWN OF WINCHENDON, MASSACHUSETTS

REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS
YEAR ENDED JUNE 30, 2020

SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

	Year Ended June 30,					
	2020	2019	2018	2017	2016	2015
Town's proportion of the net pension liability (asset)	2.577348%	2.528315%	2.518111%	2.721136%	2.714029%	2.806321%
Town's proportionate share of the net pension liability (asset)	\$ 22,941,749	\$ 22,925,827	\$ 20,533,375	\$ 22,792,062	\$ 19,264,364	#####
Town's covered-employee payroll	\$ 6,534,548	\$ 5,501,629	\$ 5,598,659	\$ 5,627,632	\$ 6,145,760	\$ 5,909,385
Town's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	351.1%	416.7%	366.8%	405.0%	313.5%	282.6%
Plan fiduciary net position as a percentage of the total pension liability	47.40%	42.00%	42.00%	42.00%	44.52%	47.94%

SCHEDULE OF THE TOWN CONTRIBUTIONS TO PENSION PLAN

	Year Ended June 30,					
	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	1,569,295	1,407,627	1,274,147	\$ 1,321,787	\$ 1,220,934	\$ 1,109,031
Contributions in relation to the actuarially determined contribution	1,569,295	1,407,627	1,274,147	1,321,787	1,220,934	1,109,031
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	6,534,548	5,501,629	5,598,659	\$ 5,627,632	\$ 6,145,760	\$ 5,909,385
Contributions as a percentage of covered-employee payroll	24.0%	25.6%	22.8%	23.5%	19.9%	18.8%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditors' report.

TOWN OF WINCHENDON, MASSACHUSETTS

REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS
YEAR ENDED JUNE 30, 2020

SCHEDULE OF THE COMMONWEALTH'S COLLECTIVE SHARE OF THE NET PENSION LIABILITY
MASSACHUSETTS' TEACHER'S RETIREMENT SYSTEM

(In thousands)

	Year Ended June 30,					
	2019	2018	2017	2016	2015	2014
Commonwealth's proportion of the collective net pension liability (asset)	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
Town's proportion of the collective net pension liability (asset)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Commonwealth's proportionate share of the net pension liability (asset)	\$ 25,214,020	\$ 23,711,289	\$ 22,885,391	\$ 22,357,928	\$ 20,489,643	\$ 15,896,354
Commonwealth's actuarially determined contribution	\$ 1,443,710	\$ 1,314,783	\$ 1,235,515	\$ 1,124,583	\$ 1,021,930	\$ 937,379

Contributions to MTRS are the responsibility of the Commonwealth of Massachusetts.

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

TOWN OF WINCHENDON, MASSACHUSETTS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
FISCAL YEAR ENDED JUNE 30, 2020

	Budgeted Amounts		Actual		Actual	Variance
	Original	Final	Budgetary	Encumbrances	Budgetary	Postive
	Budget	Budget	Amounts		Adjusted	(Negative)
Revenues:						
Property taxes	\$ 12,560,617	\$ 12,560,617	\$ 12,640,009		\$ 12,640,009	\$ 79,392
Intergovernmental	13,834,542	13,834,542	13,885,705		13,885,705	51,163
Motor vehicle and other excise	1,297,062	1,297,062	1,252,043		1,252,043	(45,019)
Departmental and other revenue	1,145,516	1,145,516	1,410,599		1,410,599	265,083
Licenses and permits	251,173	251,173	162,067		162,067	(89,106)
Fines and forfeitures	22,725	22,725	23,353		23,353	628
Penalties and interest on taxes	265,630	265,630	169,652		169,652	(95,978)
Investment income	45,707	45,707	91,936		91,936	46,229
Total Revenues	29,422,972	29,422,972	29,635,364		29,635,364	212,392
Expenditures:						
General government	2,066,880	1,887,484	1,730,649	\$ 25,325	1,755,974	131,510
Public safety	3,093,309	3,163,801	3,055,123	8,511	3,063,634	100,167
Education	16,021,230	15,994,398	15,632,390	117,516	15,749,906	244,492
Public works	1,159,888	1,298,676	1,214,728	33,123	1,247,851	50,825
Health and human services	693,159	704,753	628,929	5,964	634,893	69,860
Culture and recreation	216,617	225,088	208,865	185	209,050	16,038
Pension and fringe benefits	3,823,037	3,936,037	3,875,648	25,381	3,901,029	35,008
State and county tax assessments	1,313,501	1,313,587	1,273,953	-	1,273,953	39,634
Debt service	812,852	812,852	784,171	-	784,171	28,681
Total Expenditures	29,200,473	29,336,676	28,404,456	216,005	28,620,461	716,215
Other Financing Sources (Uses):						
Transfers in	370,749	370,749	811,504		811,504	440,755
Transfers out	(665,082)	(1,598,296)	(1,598,296)		(1,598,296)	-
Total Other Financing Sources (Uses)	(294,333)	(1,227,547)	(786,792)		(786,792)	440,755
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/USE OF PRIOR YEAR BUDGETARY FUND BALANCE	<u>(71,834)</u>	<u>(1,141,251)</u>	<u>\$ 444,116</u>		<u>\$ 228,111</u>	<u>\$ 1,369,362</u>
Other Budgetary Items:						
Prior year encumbrances	71,834	71,834				
Undesignated surplus (free cash)	-	1,069,417				
Total other budgetary items	<u>71,834</u>	<u>1,141,251</u>				
NET BUDGET	<u>\$ -</u>	<u>\$ -</u>				

See notes to the required supplementary information of this schedule.

See accompanying independent auditors' report.

TOWN OF WINCHENDON, MASSACHUSETTS

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2020

I. Budgetary Basis of Accounting

Budgetary Information – An annual budget is legally adopted for the General Fund and the Enterprise Fund. The budget is initiated by department heads and finalized by the Town Manager as a proposed budget for Town Meeting. The Finance Committee and the Board of Selectmen give recommendations for Town meeting to consider prior to final approval. It is then presented to Town Meeting for final approval, annually in May. Expenditures may legally exceed appropriations at the department level. Department heads may transfer, without Town Meeting approval, appropriation balances from one expenditure account to another within their department or budget. At the close of each fiscal year, unencumbered appropriation balances lapse or revert to unreserved fund balance. During fiscal year 2020, the final approved budget did not vary materially from the original approved budget. The Town Accountant has the responsibility to ensure that budgetary control is maintained in the manner in which the appropriations were voted at Town Meeting. Budgetary control is exercised through the Town's accounting system.

Budgetary-to-GAAP Reconciliation – The Town's general fund is prepared on a basis other than GAAP to conform to the Uniform Municipal Accounting System basis of accounting as prescribed by the Massachusetts Department of Revenue. A reconciliation of the budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2020, is as follows:

	Accounting Differences	Fund Perspective Differences	Total
Revenues on a budgetary basis			\$ 29,635,364
MTRS on-behalf payments	\$ 3,606,278	\$ -	3,606,278
MCWT debt subsidies	23,644	-	23,644
Stabilization investment income	-	42,941	42,941
Revenues on a GAAP basis	<u>\$ 3,629,922</u>	<u>\$ 42,941</u>	<u>\$ 33,308,227</u>
Expenditures on a budgetary basis			\$ 28,404,456
MTRS on-behalf payments	\$ 3,606,278	\$ -	3,606,278
MCWT debt subsidies	23,644	-	23,644
Debt payments transferred to water	-	(16,599)	(16,599)
Debt payments transferred to sewer	-	(213,165)	(213,165)
Indirect cost accounting treatment	(282,198)	-	(282,198)
Expenditures on a GAAP basis	<u>\$ 3,347,724</u>	<u>\$ (229,764)</u>	<u>\$ 31,522,416</u>
Net transfers on a budgetary basis			\$ (786,792)
Stabilization transfers	\$ -	\$ (68,888)	(68,888)
Debt payments transferred to water	-	(16,599)	(16,599)
Debt payments transferred to sewer	-	(213,165)	(213,165)
Indirect cost accounting treatment	(282,198)	-	(282,198)
Net transfers on a GAAP basis	<u>\$ (282,198)</u>	<u>\$ (298,652)</u>	<u>\$ (1,367,642)</u>