

# Report of the Town Manager

February 24, 2014

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## 1. Personnel Updates-

None.

## 2. Financial Updates-

- a. **FY15 Budget-** All department operating budgets have been received and the first run at balance is underway.

Action Requested- None requested.

- b. **Indirect Cost Agreement-** Both Dr. Khelfaoui and I are slated to meet with DESE representative Roger Hatch this Wednesday morning to discuss Net School Spending.

I had earlier emailed you each a DRAFT of an analysis of both the Indirect Cost Agreement and Net School Spending Compliance. I am prepared to present that document at the School Committee meeting scheduled for this Wednesday.

Action Requested- None requested.

## 3. Project Updates-

- a. **Opiate Abuse Crisis Task Force-** As a direct result of the significant uptick in cases involving opiate abuse in town, I have established a crisis task force to work toward identifying support options and solutions to this critical matter. The group is comprised of representatives from local and regional Health, Human Services, Law Enforcement, EMS and Administration.

Just today the Police Chief and Lieutenant attended a forum on the subject (information enclosed).

TO date, the group has reached out to the Mass Opioid Abuse Prevention Coalition (MOAPC) to engage and interface with their ongoing efforts. (see attached)

Additionally, we have entered into discussion with the makers of the documentary "The Hungry Heart" to work toward hosting a regional public screening of the movie here in town hall. (see information attached)

A friend recently wrote something about opiate abuse that grabbed my attention-

"These aren't 'dirty dope friends or junkies,' they are someone's daughters, sons, brothers, sisters, husbands, wives caught in the web of addiction. Save a life and show love and compassion."

It is far too easy to become desensitized to issues in today's culture and we all have an obligation to not do so in matters of critical import. Opiate abuse is one such matter.

The Task Force will be updating you as we progress.

Action Requested- None requested.

**b. Police Station Project-** Owner's Project Manager (OPM)- CDR Maguire is ready to begin as we executed contracts last week. Per your voted Designer Selection Policy, however, the contract cannot take effect until you vote to delegate me as the contracting authority for the Police Station project moving forward.

Action Requested- If it would please the Board, a vote pursuant to your voted Designer Selection Policy to delegate contracting authority for the Police Station Project to the Town Manager pursuant to the Town Bylaw assigning the duties of Chief Procurement Officer to the position of Town Manager.

**c. Request for Qualifications (RFQ): Designer-** The RFQ for Designer Selection is on the street.

Action Requested- None requested.

#### **4. Miscellaneous Updates-**

**a. Snow and Ice Budgets-** As of a purchase of additional sand just today Superintendent Deline believes that we should be sufficiently stocked with sand and salt for the remainder of the winter. As of today the snow and ice budgets are a total of \$135,000 in deficit.

Action Requested- None requested.

**b. Police Vehicle Accident-** One of our officers was involved in an automobile accident yesterday. As is the case with any accident involving one of our own, we had the State Police come in to do the investigation. As a result of their review, the other operator was found to be in error and was cited. The good news is that no one was injured. The bad news is that the accident involved one of our brand new cruisers. While the damage appears to be minimal it is being evaluated from top to bottom and will be out of service until fully repaired.

Action Requested- None requested.

**c. Municipal Electrical Aggregation-** See presentation materials from Colonial Power Group from earlier in the meeting.

Action Requested- None.

