

# Report of the Town Manager

## January 27, 2014

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### 1. Personnel Updates- None.

Action Requested- None.

### 2. Financial Updates-

- a. **Indirect Cost Agreement-** As a result of your last meeting's directive to me, I reached out to the Superintendent to see if he would be willing to meet with me, the Town Accountant and the School Business Manager to review the indirect cost agreement. He declined and said that he would only be willing to do so if directed by the School Committee. I expect that they will have met to discuss this prior to your meeting so I should have an update for you then.

Action Requested- None.

### 3. Project Updates-

- a. **Police Station Project- Request for Qualifications (RFQ): Owner's Project Manager (OPM)-** I have finalized the negotiation of the OPM contract with CDR Maguire and it is in counsel's hands for final review. I will execute it per your vote once I have it approved as to form.

Action Requested- None.

### 4. Miscellaneous Updates-

- a. **Council on Aging Vehicle-** You will recall that several months ago, in their last update to the Board, that the COA advised that they were in dire need for a vehicle to meet the increased need for in-town medical transport and to backfill meals on wheels. You will further recall that they were resorting to using private vehicles and on far too many occasions having to even deny transports. At the time the COA believed that they had a line on an SUV to meet their needs. That unfortunately fell through and they are still in dire need.

I have communicated with the COA that I have a plan that will meet their need.

As a result of public safety grants sought and received by our Chief of Police, you will notice that we have two new marked police vehicles. The vehicles are police interceptor model all-wheel drive vehicles. As a side note, the vehicles get better gas mileage than the traditional sedans that you are accustomed to seeing in the department and as all-wheel drive vehicles are far more safe and functional than were the traditionally rear wheel drive Crown Vics.

As a result of Gerry White's ability to leverage the public safety grant with a USDA grant, the Chief was also able to secure a replacement administrative car at no additional expense.

So, my plan is that I will transfer the hybrid SUV that I have been utilizing to the COA given that it is all-wheel drive, is high enough off the ground to allow for easy ingress/egress, and has a back hatch for meals on wheels delivery. In turn, I will use the old police admin hybrid Ford Fusion.

Accordingly, the COA gets what they desperately need to better served their constituents at no cost to their budget.

Action Requested- If you agree that this plan makes sense, as I trust you will, it would require a vote from you on a tangential issue. Specifically, the contract between us provides that I can assign a vehicle to myself but that you have to approve of it. So, a vote to approve of this change in vehicle from the hybrid SUV to the hybrid Ford Fusion is required to make this plan happen.

- b. **Municipal Electrical Aggregation-** Schedules did not allow for Colonial and I to meet last week. We are set for this week.

Action Requested- None.