

Report of the Town Manager

June 10, 2013

1. Personnel Updates-

- a. Board of Assessors- In response to my annual re-appointment process I have been advised that one of our long-serving members of the Board of Assessors declines to be reappointed. I am drafting up a notice to post on the website, town bulletin board and will seek to get it into the papers as well.

Action Requested- None at this time.

- b. Public Works- We have a new vacancy in the Public Work Department as a result of a resignation. One of our newer hires, Matt Connor, has had to resign his position for personal reasons. We greatly enjoyed having Matt on staff and we wish him well as he goes forward. We will be running an advertisement to fill this position in the Public Works Department. As earlier offered, our focus in filling this position is to hire someone who possess, at a minimum, the required licenses and who is able to perform the required tasks of the respective positions on day one.

Action Requested- None at this time.

2. Financial Updates-

- a. FY13 Year End- You should have each received your monthly expense report via email from Charlotte last week. I draw to your attention the fact that at 92.3% of the year passed that we had expended 92.2% of budget. As has been the case for the past several years, budgets are tight and it is more and more of a struggle to make sure we come in at or under budget. I will continue to keep you apprised.

Action Requested- None.

3. Project Updates-

- a. NONE.

Action Requested- None.

4. Miscellaneous Updates-

- a. NONE.

Action Requested- None.