



## **Report of the Town Manager**

**June 13, 2016**

---

### **a. Financial Updates-**

- a. All anticipated year end transfers are included in this week's Board agenda for consideration.
- b. There has been much written about the Town Accountant's report to the Board at your last meeting regarding the school deficits. Just to be clear, Donna reported that the school budget expenditures at the end of April were trending at 79.6%. In addition under the heading "Items To Trend Closely", Donna identified line item deficits that existed at the end of April. These line item deficits total \$552,000.00 and seems to have been a focus of the newspapers.

### **b. Personnel Updates-**

- a. Town Accountant Bill Schlosstein began working two days a week on June 1<sup>st</sup>. He spent most of his days with the Accounting Department and spent one of the days with Eric Kinsherf. We are setting up Munis training for him.
- b. I have come to a tentative agreement with the police officer union. That proposed contract is in your packet for consideration. I have begun to meet with the dispatcher union as well.

### **c. Project Updates-**

- a. I have completed the bid process for the development of a personnel system (personnel policy, job descriptions, wage scale) as part of the Community Compact. Community Paradigm (Bernie Lynch's group) won the bid. I am in the process of finalizing the Compact paperwork with the State and expect the firm to begin its work later in June.
- b. Representative Zlotnik and Senator Gobi were able to include \$100,000 for the proposed roundabout at the Central/Front Street intersection. I would hope to coordinate that work with the anticipated Cumberland Farms renovations and site work. Cumberland Farms presents to the Planning Board later this month.
- c. Community Development will be working with the new owners of the RHI property to assist with applying for a CDBG grant to assist in their building renovation project.
- d. The RFP for the sale of the Marvin School is complete and will be advertised as required in the Central Register on June 16th. An ad will also be run in the

local paper and on the Town's website. I am anticipating that I will bring a recommendation to the Board for the bid award at your July 23rd meeting. Below is what was advertised in the Central Register.

Land consisting of approximately 4.48 acres (Tax Map 5C3, Parcel 175) and improvements thereon, known as the Marvin School, 89 Ash St., Winchendon, a former school containing approximately 8,648 square feet. The Town of Winchendon is issuing an RFP for the disposition of the property and is seeking either cash and/or land/buildings in exchange for the property of equal or greater value.

**d. Miscellaneous Updates**

- a. Tennessee Gas Pipeline Company has notified the Town that they have officially withdrawn their application for the gas line extension with the Federal Energy Regulatory Commission.