

ACTING TOWN MANAGER'S REPORT – BoS Meeting 5.18.15 Prior to STM/ATM

Tuesday May 12, 2015

Morning meeting with Linda to formulate a plan to stabilize town until an interim manager can be hired.

Meeting with financial team and DOR, reviewed payroll, warrant articles, accounts and Munis.

Met with town hall employees, received feedback regarding issues in departments.

Wednesday May 13, 2015

Morning meeting with Linda, continuation.

Met with planning and grants office, plan in place to stabilize office until June 30, 2015, long term plan needs to be addressed.

Met with acting DPW Super, reviewed applications for superintendent position. Short term plan in place to stabilize DPW, long term plan needs to be addressed after July 1, 2015. Temporary appointment of superintendent and replacement.

Thursday May 14, 2015

Morning meeting with Linda, continuation.

Phoned perspective interim managers, messages left.

Met with DOR and Accountant

Met with Chair Barbaro

Evening Joint meeting

Friday May 15, 2015

Continued to contract perspective candidates, phone calls and emails

Formulated short term budget to get to 6/30/15 to stabilize departments,(transfer sheets), for grants and planning office, highway changes to be covered within line item for superintendent.