



Report of the Town Manager

October 3, 2016

1. Financial Updates-

- a. The cash and debt reconciliations have been reported to the Commonwealth prior to September 30th as required. Bill Schlosstein continues to work with Rick Ikonen on a regular basis to the Town/School finances.

2. Personnel Updates-

- a. I received three applicants for the Building Commissioner position and will be setting up interviews with the three candidates later this week.

3. Project Updates-

- a. The Police Station project is substantially complete. There are only minor punch list issues that need to be addressed by the contractor. Two outstanding issues that the Town is addressing with the architect and OPM. Those issues are a drinking fountain and janitor sink on the second floor. The plumbing contractor is working on an estimate for the sink and the Town will be seeking a waiver from the State Plumbing Board for the drinking fountain. A temporary Certificate of Occupancy will be issued on October 3rd.
- b. The water storage tank bids will be opened late Thursday afternoon. I will update the Board on the results at the Board meeting on Monday evening.
- c. Tracy Murphy and I are meeting with representatives of the Green Community Program on Monday to review the information compiled to date. I would expect the application to be submitted in late October.

4. Miscellaneous Updates –

- a. I will be attending the GAR Park dedication Sunday afternoon.
- b. The Colonial Power Group will in the process of bidding for residential electricity. Linda and I will be having conversations with representatives from Colonial Power over the next week to finalize the results of the bidding and award the energy contract. Once the bidding is complete the information will be publicized. The rate appears to be changing very little from the current rate charged by Constellation Energy.