



Report of the Town Manager

October 23, 2023

1. Financial Updates-

- a. Working with Town Accountant and Treasurer to close FY23 and submit reports to Dept of Revenue for Free Cash certification.
- b. Found money due to Town in unclaimed property, submitted claim a few weeks ago and the claim was just approved.

2. Personnel Updates-

- a. Our part-time TV coordinator, Christa LaTulippe, started 10/16/23
- b. Our new Town Engineer, Patrick Wood, started 10/16/23
- c. Sheila Beane, part-time administrative assistant at the Fire Department, has resigned

3. Project Updates-

- a. Paving for this year is done
- b. DPW roof completed
- c. Senior Center Phase 1 is near completion

4. Miscellaneous Updates –

- a. Working with the Town of Templeton on a new intermunicipal agreement for sharing Animal Control Officer duties.