



Report of the Town Manager

October 25th, 2021

1. Financial Updates-

- a. As a reminder, Quarter 2 tax bills are due on Monday, November 1st.
- b. Financial reporting is required from all Veterans currently receiving payments from the Veterans Services Office. Currently 10 individuals are at risk of a lapse in status. The deadline for filing is November 10th.
- c. The deadline to expend our CARES funding is quickly approaching. We are working to put these funds to the best use possible. Beyond stocking up on PPE, we are also looking to add air exchange units to the third floor of the Library and Senior Center dining room, as well as all touchless soap, paper towel dispensers, and sink faucets throughout Town Hall, the Senior Center, as well as the Police and Fire Stations. Thank you to Kevin Cormier for helping spearhead this effort.

2. Personnel Updates-

- a. We are re-posting for our Planning/Conservation agent positions. We are also looking at the possibility of an agreement with neighboring communities for a shared role – should there be an opportunity to provide better services at a lower cost.

3. Project Updates-

- a. The house cleanup from the training exercise at Ingleside Park is complete, with plans to plant grass in the near future. Thank you to our DPW team for all of their help.
- b. The Amphitheater project is moving along. There was a delay to inspect an old, larger tree. If able to be saved, the architects were looking into the possibility of designing the project around it to incorporate the natural landscape. The arborist determined it was not salvageable.
- c. Sidewalks have been framed out for Lake Street and the Gateway Park.

4. Miscellaneous Updates –

- a. I have met with our Town Moderator in advance of the Special Town Meeting to discuss logistics.