



## **Report of the Town Manager**

**September 13, 2021**

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### **1. Financial Updates-**

- a. Federal and State reporting is nearly complete for year end.
- b. Our Tax Collector has noted a significant increase in outstanding water bill payments.
- c. We are coordinating with our Assessors Office to set the tax rate for the upcoming fiscal year. We expect this hearing to occur in November.

### **2. Personnel Updates-**

- a. The recently vacant Executive Assistant position in the DPW will be filled by Taylor Tower. The Administrative Assistant vacancy in the Town Manager's office has been posted.
- b. We will be filling a backup position for our Building Commissioner. The previous backup took a full time role in Gardner.

### **3. Project Updates-**

- a. Front St heading out of Blair Square has been flipped to a one way. This will be marked temporarily with barrels for the time being, with a permanent change to the infrastructure slated to occur in the spring.
- b. The Winchendon Community Park Amphitheater design is nearly complete. The project will go out to bid this winter.
- c. Some additional oil barrels were discovered at the Beech St. property. This will have an impact on the cleanup cost, with a final estimate due to be delivered in the next week.
- d. Central Mass Masonry will be coming in next week to complete the emergency masonry work at Town Hall.
- e. We are moving forward with our studies of the existing water infrastructure in town. We expect to have an update in the late fall.

### **4. Miscellaneous Updates –**

- a. Preliminary meetings have been held for Fall Fest. This included the Planning and Economic Development office, the Town Manager's Office, as well as members of our Public Safety team.

- b. I coordinated a meeting between the Director of Athletics at Winchendon Public Schools and the Director of Athletics at Franklin Pierce University. It was a productive discussion, and both teams will work to coordinate on future initiatives between their communities of students.
- c. The Bud Barn recreational facility has reached substantial completion of its building and is expecting to open its doors in the late fall.