



Report of the Town Manager

May 8th, 2023

1. Financial Updates-

- a. ARPA reporting has been submitted. Good work to Accountant Medina and DPW Director Croteau for their coordination on this effort.

2. Personnel Updates-

- a. Interviews for the Part-Time Planning and Development vacancy are scheduled for this week.

3. Project Updates-

- a. Work continues on Central Street. Delays should be expected over the next two months.
- b. The Amphitheater at the Winchendon Community park is nearing completion and is on target for the June 10th Grand Opening Ceremony.
- c. The first meeting of the Fire Station Addition working group took place last week. The group is working on future timelines and should come before the BoS periodically to provide updates on progress.
- d. A dumpster is in place at the 2 family residence on Beech Street. The new owners are eager to begin working on the property.
- e. I have been working with Legal Counsel to line up the appropriate paperwork for 4 Summer Drive. This will ensure all contracts are set and in place upon the completion of remediation at the site.

4. Miscellaneous Updates –

- a. A special thank you to our Clerk's Office and Poll Workers for a smoothly run Annual Town Election.
- b. Moderator Grout has been briefed on the upcoming Special and Annual Town Meeting. We appreciate her service to the community.
- c. As a reminder, Annual Town Meeting is taking place on Monday, May 15th, 2023 at 7pm at the High School.