



## Report of the Town Manager

March 28, 2022

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### **1. Financial Updates-**

- a. Budget numbers have been finalized for FY23.
- b. The Audit Committee is set to review the FY21 Audit Report.

### **2. Personnel Updates-**

- a. All Collective Bargaining Agreements are close to finalization and will be presented in Executive Session at your April 11<sup>th</sup> Board of Selectmen Meeting.
- b. We would like to welcome Brittany Ellis as our new DPW Executive Assistant. She will be shadowing Taylor Tower for the time being.

### **3. Project Updates-**

- a. The Brewery at 4 Summer Drive is set to go before the Planning, Zoning, and Conservation Boards in April.
- b. The properties at Beech St have completed the Title Search process, and are set to be signed over to the Town this spring. The property will be transferred to the Redevelopment Authority for work to occur throughout the next year.
- c. A pre-construction meeting was held for the Amphitheater at the Winchendon Community Park. Work will kick off this spring, with a formal construction schedule to be released in the coming weeks.
- d. Test Pits are currently being drilled up and down Central Street with major infrastructure upgrades to occur throughout the spring, summer, and fall.
- e. Preliminary discussions are being held for the restoration of the Town Hall Cupola. Funding is in place on the FY23 CIP, however work for design won't officially begin until the new fiscal year pending Town Meeting Authorization in May.
- f. Responses are due for design services for the Old Murdock Restoration this week. The design process should take roughly 6 months, followed by the creation of bid documents in the fall. The project will go out to bid this winter upcoming, with construction slated to begin in spring 2023.
- g. Bid Documents are currently being finalized for the mechanical upgrades at the Beals Memorial Library, with work to occur this summer and fall.
- h. The FY23 Paving Plan is set, and partly contingent on supplemental funding from the FY23 CIP. This will include a reconstruction of Pleasant St, which will take careful coordination given the parallel work on Central St.
- i. The construction of an overflow parking lot between Central and Pleasant Street is slated to begin in April.
- j. The construction of the Gateway Park at Lake and Spring St will commence this week, with completion slated for April.

#### **4. Miscellaneous Updates –**

- a. The property at 70 Pleasant St has officially closed, taking away that option as a potential Children's Library. The proposed renovation of the Beals basement remains on the 5 year Capital Plan.