

**TOY TOWN PARTNERSHIP
WINCHENDON ENHANCEMENT COMMITTEE
MEETING MINUTES – February 2, 2016**

109 Front St., 4th Floor Robinson-Broadhurst Conference Room

Present: Dave Romanowski, WEC Sub-committee Chairman Ken LaBrack
Elaine Mroz, TTP Chair Cindy Boucher
Steve Haddad Linda Daigle
Kris Provost Jane LaPointe
Joe LaDeau

Absent: Don O'Neil, John Deline, J Lillie

Guests: Tracy Murphy, Keith Hickey

Next Meeting: **Tuesday, March 1, 2016 5:30 p.m.** (unless there is a need for an earlier meeting to prepare for the 3/14/2016 BOS meeting)

Documents presented at meeting:

- Toy Town Partnership in a Nutshell (attached)
- WEC Intro to new Town Manager (attached)
- Toy Town Partnership Draft 2015 Annual Report

The meeting was called to order at 5:30 p.m.

Minutes Approved

- January 5 2016

New Business

Tracy Murphy, Director of Development

- Tracy provided a brief update on the FY16 Community Development Block Grant, noting that it is very different from prior years. MRPC was contracted with to compile the application. It is a \$1 million joint grant with Ashby (5 bonus points for joint grants). As the lead community, Winchendon's portion is \$650,000. It consists of 3 parts: infrastructure on Walnut Street; housing rehab lien funds for 7-8 homes; and \$60,000 fuel assistance for approximately 50 homes.
 - **Approved:** The Toy Town Partnership/WEC voted unanimously to approve the motion to support the CDBG application and to offer a letter of support
- Tracy provided a brief overview of the Town's new Community and Economic Development Steering Committee. This Committee's initial focus was the CDBG application and community hearings regarding this application. Now the Committee will turn its attention to economic development and a community development strategy. The intent is to be citizen driven. In April, the committee will meet with the Greater Gardner Chamber of Commerce to identify areas of overlap/possible collaboration. Tracy will distribute agenda for these Committee meetings.

- Master Plan has been on hold due to Tracy's schedule. She is looking into getting an intern from UMass Planning Program to help coordinate the work of the Master Plan Committee with the Town.
- Discussion of TTP/WEC related Projects. The Planning Board is looking into zoning the Downtown District as a Winchendon Village District. Tracy has called building/business owners; there is a lot of interest in revitalization – including a mural on the wall of the building adjacent to the new police station parking lot (building housing To Each His Own). Cindy has contacted Patrick Doyle, owner of 87 Central Street. He would like to get started on murals for his building. Cindy will let J Lillie know.
- Open Space & Recreation Plan has been edited. Tracy is getting endorsements from different committees and will submit to the BOS for approval.

Keith Hickey, Town Manager

- Elaine handed out and reviewed Toy Town Partnership in a Nutshell. It is attached.
- Dave handed out and reviewed WEC Intro to new Town Manager. It is attached.
- The Committee discussed with Keith its work to date regarding Ingleside, the Fall Festivals and the community building/maker space/place-making focus of its mission. We will keep working on citizen outreach and engagement as the responsibility for the possible procurement of Ingleside shifts to the Town. Keith agrees it is a great piece of property and the Town should have an opportunity to vote on its future. He offered to help in any way he can. The TTP/WEC will work with the Town Manager's office on an Article for the BOS to consider for the Warrant.
- Keith briefly discussed the 2017 Capital Improvement Plan. It includes funds for work to design and reconstruct Central Street, including street scape, vegetation and seating. The TTP/WEC proposed project to plant fruit trees in town is aligned with this.

Old Business

Ingleside

- TTP/WEC will focus on Ingleside. This includes a presentation to the Board of Selectmen on March 14; questions to address with the BOS and Finance Committee; and preparation for Town Meeting to request support (to include FAQ handout and press release). The focus will be on why and especially on how. A list of identified actions and responsibilities is attached.
- **Approved:** Motion to request authorization from Robinson-Broadhurst to use current funds set aside for grant writing for an appraisal.

TTP/WEC Annual Report

- **Approved:** The Draft TTP 2015 Annual Report was reviewed and voted and approved as amended.

The meeting was adjourned at 7:44 pm.