

**TOY TOWN PARTNERSHIP
WINCHENDON ENHANCEMENT COMMITTEE
MEETING MINUTES – WEDNESDAY, APRIL 8, 2015
109 Front St., 4th Floor Robinson-Broadhurst Conference Room**

Present: Elaine Mroz, Chairwoman Dave Romanowski, WEC Sub-committee Chairman
Linda Daigle, WEC Secretary Jane LaPointe
Ken LaBrack Pastor J. Lillie
Steve Haddad Kris Provost
John Deline (6:45 p.m.)

Absent: Don O'Neil

Documents presented at meeting:

- Letter of Resignation from Myranda Bishop
- Letter from Master Plan Committee requesting participation in the Vision Session on April 28, 2015
- Email dated April 7, 2015 from Planning Agent Tracy Murphy with invitation to "Facilitator's Framework" meeting on Monday, April 13th at 2:00 p.m.
- Final Draft Ingleside Master Plan document
 - Jane's review list
- Email dated 4/7/15 from Planning Agent Tracy Murphy regarding GALA and the Storefront Arts Initiative
- Final Report to Robinson-Broadhurst regarding 2014 Grant Award of \$50,000

The meeting was called to order at 5: 35p.m.

Members

- Kris Provost was welcomed as a new member to TTP-WEC. He gave some background on himself: member of the 250th committee; part of alternative school working with young people; working on certification to teaching . He coaches sports; very involved with children and music in the schools
- Myranda Bishop's resignation letter was submitted with her request to stay involved as a student advisor. The committee would be grateful for her contributions.

Review of Minutes

- There were no minutes available for review this evening. Linda asked for assistance with this task; Jane volunteered to assist.

Town of Winchendon's Master Plan

- Vision Session will be held April 28, 2015, 6-8 p.m. – Collaboration with Winchendon's Master Plan, Open Space and Recreation Plan Committee and WEC
 - Electronic sign board can used week before Vision Session to remind community members. The Fire Department sets this up; they need to be asked.
- A training session for Vision facilitators will be held Monday, April 13 at 2 p.m. Materials from this session will be sent to anyone who is unable to attend.
- A follow-up and debrief to the Vision Session will be held Wednesday, April 28 at 6 p.m.
- Planning to debrief the new BOS at their May 11 meeting as to the goals and ambitions articulated at the Vision Session.

Ingleside Draft Master Plan – final review

- Jane had three items she found for amendments.
 1. Pg. 4-1 Need a new paragraph break in the last paragraph to separate the discussion of Polychlorinated biphenyls and the discussion of Electricity
 2. Pg. 8.4 Dropped from section -2 "It is assumed that parking will be developed in association with each project or use as the site is built out". Was this intentionally dropped or restated elsewhere?
 3. Appendix C – Survey Results table needs an explanation so others reading can understand the various columns and weights. Dave will send Linda a note/explanation on the surveys done and forward to Linda to send to Tighe and Bond.
- Linda said changes reviewed from the last meeting were amended in the plan.
- John said he is all set with changes he discussed with engineer Dave Loring.
- There was discussion about presenting the Master Plan at Town Meeting. After discussion, it was decided to wait for a more appropriate venue/forum for this presentation with Tighe and Bond. Dave said what do we do with document.

Funding Project Review/Status with Winchendon School

- Linda asked the Town Manager prior to tonight's meeting for a report to the committee. He advised the Committee should stay with the plan to fix the Hall Road/Glenallen Street intersection with Chapter 90 funds with state approval and the new Town Manager could direct the new DPW director to stay on course. The Winchendon School has offered to donate the Ingleside property to the Town as a goodwill offering.
- There was discussion on presenting a request for a bond to purchase the Ingleside property at the upcoming Town Meeting. The DOR will not allow the Town to borrow or do anything not already approved. There was a unanimous vote not to do this.
- There was a lengthy discussion on the status of the thinking of the Winchendon School and its Trustees and our need to meet with them for a mutual update and understanding prior to their Trustees meeting on May 1st.
 - John Deline joined the meeting. He said he has a proposal from Tighe & Bond to evaluate the intersection. He is going to try to meet with the Town Manager in the morning regarding the proposal and ask him to sign the paperwork requesting the state release the funds to Tighe & Bond for the proposed work. The money is available to start the engineering; however, with Chapter 90, the Town has to front the money and then get reimbursed.
 - John will forward the proposal to Town Manager and to Dave R.
 - John estimates \$500K to fix the intersection

- The project timeline is the same – scheduled for 2016
- John raised the possibility of serving as an unpaid consultant on the project to help its launch
- A sub-set of the committee will meet with John Kerney to get an agreement/understanding firmed up before Jim leaves.
- The purpose of the meeting with John Kerney: to let the School know we are still working on this; to give the School an update on the work/plan per John Deline; to clarify what the Trustees need.
- An alternate plan is to focus on grants and use Tighe and Bond to assist.

Linda and J spoke to the need to keep in mind that the acquisition of Ingleside is part of our project. It's also about building programs that will hopefully be housed at Ingleside. Community building, breaking through the silos, working together is an essential aspect of our mission.

- J spoke to the need to restore the buzz, either at town meeting or at the grassroots. Otherwise, we're loosing the momentum we've built and the idea behind Ingleside is in danger of drowning. We need to bring the town back on board with moving forward.
- In interim, Dave spoke about partnering with the School at Ingleside, i.e. community gardens
- GALA and Art on Central Street (Central Street Revitalization) present opportunities to move program ideas forward in tandem with the work on the acquisition of Ingleside.
- If we need to invest in Community Building/Visioning, perhaps look into the Orton Family Foundation, Heart and Soul Project.
- Kris, citing the work of the 250th committee, noted that it takes a while to rally people. He expressed interest in working on this.

We discussed the idea of providing the new Board of Selectmen with an update on our work at their first meeting, May 11th. A decision on this is pending.

Public/Civic/Government Outreach

- Community Engagement
 - Second Annual Community Forum
- Tracy's email regarding GALA was reviewed. GALA is looking for a way to partner with people and also looking for space. J said he's reached out to the three members. We can address this request from Planning Agent Tracy Murphy next week. Jane said hopefully the Robinson-Broadhurst grant application will be funded as it will help with the Arts Downtown project.

Fall Festival at Ingleside – Sept. 19, 2015

- J is starting to sign up vendors and asked about the commitment to this festival and to vendor fees.
 - Yes, we are committed and The Winchendon School supports having a second Fall Festival at Ingleside (they suggested it)
 - WEC voted (all aye) to approve up to \$200 in advertising costs to recruit vendors.
 - WEC voted (all aye) to approve the Kiwanis as the exclusive food vendor for their specific menu. We will ask for a "free will" donation.
 - WEC voted (all aye) to raise the vendor fees to \$35 for the September 2015 Festival.

Kiwanis was chosen to be the only food vendor just request from them a free will donation.

Vote taken all aye.

Voted \$35 for vendor fees.

- Social Media – Not discussed
- Website – Not discussed
- New Business
 - Report to Robinson-Broadhurst Foundation – Linda supplied the committee with the final report to the Foundation.
- Old Business
- Correspondence - NA
- Public Comment - NA
- Adjournment - Ken moved to adjourn; Steve seconded. By a vote of all aye, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jane LaPointe