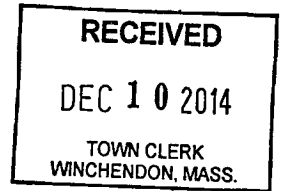


TOY TOWN PARTNERSHIP  
WINCHENDON ENHANCEMENT COMMITTEE  
MEETING MINUTES – WEDNESDAY, SEPTEMBER 10, 2014  
109 Front St., 4<sup>th</sup> Floor Robinson-Broadhurst Conference Room



Present: Dave Romanowski, Chairman  
Don O'Neil  
Steve Haddad  
Ken LaBrack  
Colleen Laperriere

Linda Daigle, Secretary  
Jane LaPointe  
Pastor J. Lillie  
John Deline

Absent: Myranda Bishop

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Documents presented at meeting:

Minutes: September 3, 2014 (filed)  
Fall Festival/Open House Activity Check List work document (attached)  
Fall Festival Flyer (attached)

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Chairman Dave Romanowski called the meeting to order at 5:42 p.m.

- Review of Minutes from previous meeting – Don moved for approval; Steve seconded. By a vote of all aye, the motion carried unanimously.
- Invited Guests – Michelle Deline was present to speak on the Amazing Race event at the Toy Town Fall Festival.

The agenda was taken out of order to address the upcoming Fall Festival and Open House.

- FALL FESTIVAL/OPEN HOUSE Sept. 27, 2014 – Discussion took place on the details of the Fall Festival using the Activity Checklist provided by Jane.

Apple Pie Eating Contest – Don has in hand. Pies are ordered from Chris Provost for the contest and will be picked up on the 26<sup>th</sup>. There will be four age categories: 6-10, 11-14, 15-18 and adult. Winner of each category will receive \$25.00.

Apple Baking Contest – Don is working on getting the judges; hopefully some Selectmen. Prizes are: 1<sup>st</sup> Place - \$50.00, 2<sup>nd</sup> and 3<sup>rd</sup> place \$25.00 each.

Pie Auction – Ken has signup sheets. They will be brought to Ipswich Village, Hyde Park, the Clark/YMCA and to Church.

Dessert Auction – Ken is handling. He offered to pick up any desserts from bakers if needed.

Pumpkin Carving Contest – Prizes will be awarded to winners in age categories 6-10, 11-18 and Adult. She will seek businesses for donations for her prizes. Colleen has judges. A

local farm is providing small pumpkins to decorate the area. Ken can provide the hay she needs.

Hayrides – John bought a hay wagon to give hayrides.

Fall Festival Flyer – Linda updated the flyer and will print out the 1300 needed for Steve to be dispersed to all the school families.

Inflatables and Trackless Train – Linda will check on the turning radius needed for the train. Dave will handle staffing. He will need volunteers.

Amazing Race – Michelle has six student and six adult volunteers for the Amazing Race. Chris and Marcus Provost have volunteered. Items for the challenges were discussed.

Learn about Ingleside Table – John/J will see about getting a picture board of the inside of the barn. Jane, Linda and J will man this table and give the tours of the home. Jane will work on some talking points.

Vendors: Food & Arts/Crafts – Kiwanis will be selling water and beverages. The vendors will be staged around in a circle near the Kiwanis. Brenda Botti has volunteered to coordinate vendor set-up. The vendor's set-up time is between 9-10:30 a.m. They have been asked to be moved and parked away by 11:00 a.m.

Band – John will get a trailer for the band.

Nurses Station – Colleen has a couple woman offering to help that day. She will provide the First Aid supplies needed.

Publicity – Linda informed the group that The Winchendon Courier will put the Fall Festival Open House Flyer in their Sept. 19 edition for a discounted price of \$50 due to some of the survey flyers not making it into some of the papers the last insertion we did. John will put up the electronic road signs and the lawn signs. Don will check into pricing for new lawn signs or sleeves to put over the ones the 250<sup>th</sup> had used. He will also put the flyer on the website and the cable station and ask The Winchendon Courier to run a banner across the newspaper edition prior to the event.

Trash Barrels/Benches – Dave and Don will work on looking to get these from Little League or the Clark.

Parking – John will scope out and may bring in a little bit of gravel where you will drive on the field.

Miscellaneous:

- Ken has walkie talkies that can be used
- J will bring big rugs to cover any cords used
- Linda will create a "Schedule of Events" that day so people are aware of the timing of everything

- John Kerny will be asked about setting up on Friday night and Saturday morning and the possible use of two golf carts
- Power cords will be needed for vendors
- John will mow the fields sometime during the week prior to the event
- Steve will order WEC polo shirts for us to wear that day identifying who we are
- Lanyards will be provided for the volunteer staff
- Don and J will bring the chairs and tables needed for the event
- Colleen has table covers

— Master Plan Update – John believes a draft will be ready within a couple weeks.

— Public/Civic/Government Outreach

○ Schedule of Meetings

Upcoming meetings next week for us to attend are:

- Board of Health – Monday, July 15<sup>th</sup> – Dave, Linda possibly Jane will be able to present.
- Senior Center – Thursday, Sept. 18<sup>th</sup>. Linda will confirm time
- Lions Club - Oct. 7<sup>th</sup> at 7:00 p.m. at Ipswich Housing Community Building – Ken and other possible members will present
- American Legion, Monday Oct. 15<sup>th</sup> – Ken will present to members

— Social Media – The websites, Facebook and cable would be updated by Don.

— Website – Don will update.

— Makerspace Programs – Not discussed this evening.

— Old Business – N/A

— New Business – N/A

— Toy Town Partnership Report – N/A

— Adjournment was at 7:06 p.m. The next meeting would be on-site at Ingleside at 5:30 p.m. to plan for the event the following week.

Respectfully submitted,

Linda Daigle  
Secretary